



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

December 15, 2020

April Cole
 Childtime Childcare, Inc.
 Suite 100
 21333 Haggerty Road
 Novi, MI 48375

RE: License #: DC500019815

RE: SI LOG #: Childtime Childrens Center
 5959 24 Mile Road
 Shelby Township, MI 48316

Dear Ms. Cole:

This letter is to advise you that the 12/14/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 (2) (C)	Staff members did not have a signed criminal clearance on-site in their respective files.	The facility administration will have all staff complete a criminal clearance packet prior to fingerprinting and file the document on-site at the facility.	12/15/20
R 400.8125 (5) (a-c)	Staff members had not completed and signed a written statement that they were aware they were aware of the center's policies of child abuse/neglect, they were aware they were	Staff members completed documentation and signed form. Staff members will sign documentation prior to contact with children moving forward.	Immediately

	mandatory reporters and they had not been involved in a case of substantiated abuse/neglect.		
R 400.8128	Staff members were missing TB results from files.	Staff obtained their TB results and provided them to facility administration. The results are now on-file on-site.	Immediately.
R 400. 8143	Several children in attendance did not have a health appraisal on file at the time of inspection.	Administration collected children's missing health appraisals for their files.	12/8/20
R 400.8305	An Environmental Health Inspection had not been scheduled.	An inspection is scheduled for December 16, 2020. Will have inspection completed every 2 years.	12/16/20

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (810) 787-7031.

Sincerely,



Jennifer DeMuyne, Licensing Consultant
 Bureau of Community and Health Systems
 4809 Clio Road
 Flint, MI 48504
 (586) 256-1005