



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 14, 2021

Joyce Cooper
Community Action Agency of South-Central MI
175 Main Street
Battle Creek, MI 49014

RE: Application #: DC080406262
Community Action Southeastern GSRP
1300 South East Street
Hastings, MI 49058

Dear Ms. Cooper:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 36 is issued.

Please review the attached documentation for accuracy and contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Roxanne Duckworth".

Roxanne Duckworth, Licensing Consultant
Bureau of Community and Health Systems
Child Care Licensing Division
427 East Alcott Street
Kalamazoo, MI 49001

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC080406262
Applicant Name:	Community Action Agency of South-Central MI
Applicant Address:	175 Main Street Battle Creek, MI 49014
Applicant Telephone #:	(269) 965-7766
Licensee/Designee:	Joyce Cooper, Designee
Name of Facility:	Community Action Southeastern GSRP
Facility Address:	1300 South East Street Hastings, MI 49058
Facility Telephone #:	(269) 965-7766
Application Date:	10/19/2020
Capacity:	36
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

10/15/2020	Inspection Completed-Lead Hazard Risk Assessment-Approved
10/19/2020	Enrollment
10/29/2020	Contact - Document Sent Rule & ACT Books
10/29/2020	File Transferred to Field Office GR/Kzoo
12/03/2020	Inspection Completed-Fire Safety: A superintendent signed certification of fire safety provisions.
12/08/2020	Inspection Completed-Env. Health: A
12/10/2020	Application Complete/On-site Needed
12/10/2020	Inspection Completed On-site
12/10/2020	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.): The center is located in two classrooms within Southeastern Elementary School. Classroom 10 and Classroom 15 are approved for child use. The gymnasium is also approved for child use but is not included in the capacity of the center. Both classrooms will serve Great Start Readiness Program (GSRP) preschool age children and though the classroom space supports a higher capacity, each classroom will have a capacity no higher than 18 GSRP preschool children.

Classroom 10 measures 27 ft. x 27 ft. providing a total of 729 square feet. This accommodates a capacity of 21 preschool age children.

Classroom 15 measures 27 ft. x 29 ft. = 783 square ft. + 8 ft. x 22 ft. = 176 square ft., providing a total of 959 square feet. This accommodates a capacity of 27 preschool age children.

The gymnasium measures 60 ft. x 40 ft., providing a total of 2400 square feet. This accommodates 69 preschool children. The gym will be used for gross-motor activities.

The total space is sufficient for the requested overall center capacity of 36 children.

Equipment: The facility has the required amount of developmentally appropriate equipment and supplies for the ages and capacity requested.

Number of sinks and toilets: There are 8 toilets and 7 handwashing sinks designated for child use. There are an adequate number of toilets and handwashing sinks to meet the needs of the childcare program.

Outdoor play area - location, fenced or not, water hazards: The center will be using the school playground for outdoor play. The center will obtain permission from the parents to use the school playground. The playground is located in back of the school and is fenced in on three sides. There are no water hazards in the play area.

Documentation if a lead hazard risk assessment was required and the results: A lead risk assessment was completed on 10/15/2020. There were no noted concerns in the report.

Documentation of playground safety: The children will be using the Southeastern Elementary School playground. Permission to use the school equipment will be obtained from parents for the center.

B. Program Description

Ages of children served: The ages of children served are 4 to 5 years. Both classrooms are a GSRP preschool program.

Proposed days and hours of operation: The proposed days and hours of operation are Monday thru Thursday, 7:30AM to 3:30PM.

Full or part time (AM or PM sessions or both): The program will be full time and will run through the school year, August/September to June.

Other program components - transportation, swimming, food service: The center provides breakfast, lunch, and a PM snack for children. The food is prepared offsite at a kitchen in Battle Creek and brought to the center each day to be served. The snacks

and meals are prepared following the Child and Adult Food Care Program (CAFCP) nutritional and dietary guidelines/standards. Menus are posted in the classroom and available on the Community Action Agency of Southwest Michigan website. Any transportation for the center is provided by Hastings Area Schools. There is no swimming component.

Name of program director and under what rules the program director is qualified:

The program director is Theresa Slagel. Ms. Slagel is approved under R400.8113(7)(a) and (9). She has her Bachelor of Science degree in Early Childhood Studies and three semester hours of child care administration.

Is there a central administrator that meets the administrative requirement? A central administrator is not required as Ms. Slagel has the child care administration credits.

Explanation of variance(s), if any: No variances have been requested or approved for this facility.

C. Rule/Statutory Violations

The center is in full compliance with all child care licensing rules/statutes.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

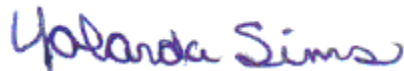


01/14/2021

Roxanne Duckworth
Licensing Consultant

Date

Approved By:



01/14/2021

Yolanda Sims
Area Manager

Date