



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 9, 2020

Suzanne Girardot  
6217 W. Broadway  
Lake City, MI 49651

RE: License #: DG570292632  
**Suzanne Girardot**  
**6217 W. Broadway**  
**Lake City, MI 49651**

Dear Ms. Girardot:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 7/1/2020, I found 4 violations. The violation is listed below and explained in the attached report:

R 400.1907 (1)(a) Child's records  
R 400.1920 (5)(a) Outdoor play area and equipment  
R 400.1924 (2)(a) Hand washing  
R 400.1942 (2) Electrical service maintenance

Due to the violations, you must send us a corrective action plan by 7/24/2020. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.


- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2019:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Linda Strube, Licensing Consultant  
 Bureau of Community and Health Systems  
 2700 Baker St.  
 P.O. Box 4290  
 Muskegon Heights, MI 49444  
 (231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License License #:</b>	DG570292632
<b>Licensee Name:</b>	Suzanne Girardot
<b>Licensee Address:</b>	6217 W. Broadway Lake City, MI 49651
<b>Licensee Telephone #:</b>	
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Suzanne Girardot
<b>Facility Address:</b>	6217 W. Broadway Lake City, MI 49651
<b>Facility Telephone #:</b>	(231) 839-7527
<b>Original Issuance Date:</b>	11/05/2007
<b>Capacity:</b>	12
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/01/2020

		No. of Records Reviewed
No. of children enrolled in care	8	5
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	4	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The kitchen, dining room, living room, three bedrooms, and the family room are approved as child use space.

Exiting information (including second floor and basement): The front door exits the living room to the front yard. There is a door which exits the kitchen to the backyard and a door which exits the family room to the side yard.

Approved variances -  No  Yes Description:

Key Indicator Inspection: Indicate yes or no.

### Additional information:

- Pets? No  Yes  If yes, describe.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.  
The pool is fenced in.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.  
The wood burning stove is completely enclosed by a gate.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1907            Child's records.**

**(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:**

**(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.**

Ms. Girardot did not ensure that child information cards were completed prior to a child's initial attendance. Of five child information cards reviewed, three did not have completed allergy information.

**R 400.1920            Outdoor play area and equipment.**

**(5) When swings, climbers, slides, and other similar play equipment with a designated play surface above 30 inches are used, they must:**

**(a) Not be placed over concrete, asphalt, or a similar surface, such as hard-packed dirt or grass.**

Ms. Girardot did not ensure that swings, climbers, slides, and other similar play equipment with a designated play surface above 30 inches were not placed over concrete, asphalt, or a similar surface such as hard packed dirt or grass. There was not an adequate amount of surfacing material under the swing set.

**R 400.1924            Hand washing.**

**(2) Personnel shall ensure that children wash their hands at all of the following times:**

**(a) Before and after meals, snacks, or food preparation experiences.**

Ms. Girardot did not ensure that children washed their hands before and after meals, snacks, or food preparation experiences. While I was at the facility, children were observed eating grapes and marshmallows. They did not wash their hands before and after eating these snacks.

**R 400.1942                      Electrical service; maintenance.**

(2) All electrical outlets, including outlets on multiple outlet devices, accessible to children must have safety covers or be tamper resistant outlets.

Ms. Girardot did not ensure that all electrical outlets had safety covers or tamper resistant outlets. During the onsite inspection, I observed two electrical outlets without safety covers.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care group home (capacity 7-12).

*Linda Strube*

07/09/20

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Linda Strube  
Licensing Consultant

Date