



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 7, 2020

Shannon Phelps
Northwest Michigan Community Action Agency Inc
3963 Three Mile Rd
Traverse City, MI 49686

RE: License #: DC570016637
NMCAA Preschool - Missaukee
1751 S Morey Road
Lake City, MI 49651

Dear Ms. Phelps:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/04/2020. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

At the time of this onsite inspection, I observed both classrooms. The first classroom is a Head Start program. There were 14 children and 4 caregivers. I observed handwashing, snack time, and free choice play. The second classroom is a blended Head Start and GSRP program. There were 12 children and 3 caregivers. I observed handwashing, snack time, and children preparing to leave for the day. All caregivers interacted with children in a caring and developmentally appropriate manner.

There were no rule violations.

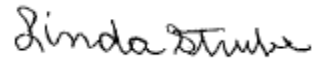
As a result of the inspection, I did not find any rule or law violations.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Linda Strube".

Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
2700 Baker St.
P.O. Box 4290
Muskegon Heights, MI 49444
(231) 215-4608