



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 13, 2020

Courtnei Holst
Heart of the Shepherd Lutheran Church
228 N. Burkhart Rd
Howell, MI 48843

RE: License #: DC470278520
Heart of the Shepherd Child Development Center
228 N. Burkhart Road
Howell, MI 48843

Dear Ms. Holst:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 7/13/2020, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 248-975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "Angela Wilhelm".

Angela Wilhelm, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 917-1607

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC470278520
Licensee Name:	Heart of the Shepherd Lutheran Church
Licensee Address:	228 N. Burkhart Rd Howell, MI 48843
Licensee Telephone #:	(517) 552-7218
Licensee/Designee:	Courtnei Holst, Designee
Name of Facility:	Heart of the Shepherd Child Development Center
Facility Address:	228 N. Burkhart Road Howell, MI 48843
Facility Telephone #:	(517) 552-7218
Original Issuance Date:	12/27/2005
Capacity:	101
Age Range:	Ages Birth Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 07/13/2020
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 05/21/2018
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 07/23/2007

		No. of Records Reviewed
No. of children enrolled in care	61	10
No. of staff employed	17	10
No. of volunteers	0	0
No. of children present at time of inspection	32	
No. of staff present at time of inspection	7	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	32	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The program is approved to use six rooms on the main level of the church and the large multi-purpose/gymnasium.
 Approved Program Director: Courtni Holst
 Approved Central Administrator: None
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



07/11/2020

Angela Wilhelm
Licensing Consultant

Date