



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

December 4, 2019

Jody Bur
 1200 West Us 23 Hwy
 Cheboygan, MI 49721

RE: License #: DG160265834

RE: SI LOG #: **Bur Jody**
1200 West Us 23 Hwy
Cheboygan, MI 49721

Dear Ms. Bur:

This letter is to advise you that the 12/04/2019 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1945(3)	Ms. Bur stated that she had no written verification that fire drills had been completed. The last recorded fire drill was in February 2019.	Ms. Bur stated that she would complete a fire drill for the month of December by 12/13/2019. To maintain compliance, Ms. Bur stated that she will identify a day for fire drills each month in her planner starting January 3, 2020. Ms. Bur stated that she utilizes her planner daily for scheduling and this would assist her in making sure that the fire drills are being completed monthly.	12/13/2019 01/03/2020
R 400.1945(4)	Ms. Bur stated that she had no written verification that	Ms. Bur stated that she would complete a tornado drill starting	01/03/2020

	<p>tornado drills had been completed April to October in 2019. Ms. Bur had no recorded tornado drills for 2019.</p>	<p>April to October 2020. To maintain compliance, Ms. Bur stated that she will identify a day for tornado drills for the months of April to October 2020 in her planner starting January 3, 2020. Ms. Bur stated that she utilizes her planner daily for scheduling and this would assist her in making sure that the tornado drills are being completed during the correct months.</p>	
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Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 231-922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Codie Mayhew, Licensing Consultant
 BCHS/Child Care Licensing Division
 701 S. Elmwood Ave, Suite 11
 Traverse City, MI 49684
 (231) 342-5006