



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

January 29, 2020

Nancy Hendriksen
 Westwood Christian Reformed Church
 620 Northampton
 Kalamazoo, MI 49006

RE: License #: DC390020536
Westwood Christian Co Op Presc
620 Northampton
Kalamazoo, MI 49006

Dear Ms. Hendriksen:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 1/29/2020, I found 381 violation(s) listed below and explained in the attached report:

- R 400.8131 Professional development requirements.**
- R 400.8146 Information provided to parents.**
- R 400.8161 Emergency procedures.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail. 33

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0

Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183. Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jennifer Blake, Licensing Consultant
Bureau of Community and Health Systems
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC390020536
Licensee Name:	Westwood Christian Reformed Church
Licensee Address:	620 Northampton Kalamazoo, MI 49006
Licensee Telephone #:	(269) 381-8691
Licensee/Designee:	Nancy Hendriksen, Designee
Name of Facility:	Westwood Christian Co Op Presc
Facility Address:	620 Northampton Kalamazoo, MI 49006
Facility Telephone #:	(269) 345-1413
Original Issuance Date:	
Capacity:	38
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/29/2020
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 10/26/2017
 Date of Lead Hazard Risk Assessment, if applicable: 12/19/26
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	69	20
No. of staff employed	6	6
No. of volunteers	130	20
No. of children present at time of inspection	11	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The preschool classrooms on the main level of the church and in the basement of the gym are approved for child use. They gym is also approved.
 Approved Program Director: The approved program directors are Jan Pennings and Michelle Edds.
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Three staff that work directly with children did not have CPR training completed within 90 days of hire.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:
(h) Parent notification plan for accidents, injuries, incidents, and illnesses.

The parent information packet did not contain a notification plan for incidents occurring at the center.

R 400.8161 Emergency procedures.

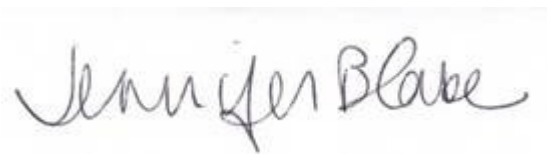
(3) The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.

The natural and man made disaster plans were developed but were not posted in a place visible to parents and staff.

A corrective action plan was requested and approved on 01/29/2020. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

A handwritten signature in cursive script that reads "Jennifer Blake". The signature is written in black ink on a light-colored background.

1/30/2020

Jennifer Blake
Licensing Consultant

Date