



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

January 30, 2020

Mary Trucks
 FiveCAP Inc.
 PO Box 37
 Scottville, MI 49454

RE: License #: DC530397943

RE: SI LOG #: **Mason County Early Head Start Center
 585 N. Scottville Rd.
 Scottville, MI 49454**

Dear Ms. Trucks:

This letter is to advise you that the 01/28/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

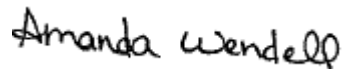
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8122 (7) Lead caregiver; qualifications; responsibilities	Two of three lead caregivers did not have the required infant/toddler training.	New lead caregivers have been hired who have this required training. The program director has been enrolled in the required training.	Immediately
R 400.8315 (1) Food and equipment storage	The refrigerator did not have a working thermometer.	A thermometer has been purchased and installed.	01/21/2020

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The signature is written in a cursive, slightly slanted style.

Amanda Wendell, Licensing Consultant
Bureau of Community and Health Systems
2700 Baker St.
P.O. Box 4290
Muskegon Heights, MI 49444
(231) 492-5410