



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 14, 2019

Mignon Murray  
Childtime Childcare, Inc.  
Suite 100  
21333 Haggerty Road  
Novi, MI 48375

RE: License #: **DC820294558**  
**Childtime Learning Center #0640**  
**3031 West Grand Blvd**  
**Detroit, MI 48202**

Dear Ms. Murray:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/14/2019, I found 3 *violations*. The violations are listed below and explained in the attached report:

**R 400.8125 (12) Staff and volunteers**  
**R400.8131 (7) Professional development requirements**  
**R400.8137 (1)(b) Diapering; toileting**

Due to the violations, you must send us a corrective action plan by 10/31/2019. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| <b>During calendar year 2018:</b>   | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 313-456-0380.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Timika D. Haley, Licensing Consultant  
 Bureau of Community and Health Systems  
 Cadillac Pl. Ste 9-100  
 3026 W. Grand Blvd  
 Detroit, MI 48202  
 (313) 938-5903

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC820294558

**Licensee Name:** Childtime Childcare, Inc.

**Licensee Address:** Suite 100  
21333 Haggerty Road  
Novi, MI 48375

**Licensee Telephone #:** (248) 675-4662

**Licensee/Designee:** Mignon Murray, Designee

**Name of Facility:** Childtime Learning Center #0640

**Facility Address:** 3031 West Grand Blvd  
Detroit, MI 48202

**Facility Telephone #:** (313) 874-3300

**Original Issuance Date:** 10/24/2008

**Capacity:** 60

**Age Range:** Ages Birth Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 10/14/2019  
 Date of Environmental Health Inspection: 05/31/2019  
 Date of Fire Safety Inspection: 05/21/2019  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

|   |                            | No. of Records<br>Reviewed          |
|---|----------------------------|-------------------------------------|
| No. of children enrolled in care                | 60                         | 20                                  |
| No. of staff employed                           | 16                         | 16                                  |
| No. of volunteers                               | 0                          | 0                                   |
| No. of children present at time of inspection   | 43                         |                                     |
| No. of staff present at time of inspection      | 10                         |                                     |
| No. of volunteers present at time of inspection | 0                          |                                     |
| No. of children interviewed/observed            | 43                         |                                     |
| Persons Interviewed:                            | Licensee/Licensee Designee | <input type="checkbox"/>            |
|   | Program Director           | <input checked="" type="checkbox"/> |
|   | Caregiving staff           | <input checked="" type="checkbox"/> |

Approved Child Use Space: Main floor level  
 Approved Program Director: Sydney Varner  
 Approved Central Administrator: Yes  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8125                    Staff and Volunteers.**

**(12) A written statement shall be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:**

**(a) The individual is aware that abuse and neglect of children is against the law.**

**(b) The individual has been informed of the center's policies on child abuse and neglect.**

**(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.**

On October 14, 2019, each staff member did not have a signed written statement as required.

**R 400.8131                    Professional development requirements.**

**(7) All program directors, lead caregivers, and at least 1 caregiver on duty in the center at all times in programs serving preschool age children and younger shall have current first aid and infant, child, and adult CPR training.**

On October 14, 2019, a lead caregiver did not have current CPR and First Aid on file as required.

**R 400.8137                    Diapering; toileting.**

**(1) Diapering shall occur in a designated diapering area that complies with all of the following:**

**(b) Is within close proximity to a sink that is used exclusively for hand washing.**

On October 14, 2019, in the infant room, there were toys in the handwashing sink that is exclusively for diapering.

#### IV. RECOMMENDATION

Upon receipt of an approved corrective action plan, I recommend the issuance of a regular child care license.



October 14, 2019

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Timika D. Haley  
Licensing Consultant

Date