



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 17, 2019

Kathleen Conroy
Tutor Time Learning Centers, LLC
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC330250255
Tutor Time Child Care Learning Center
2273 Club Meridian
Okemos, MI 48864

Dear Ms. Conroy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#). As a result of the renewal inspection on 7/17/2019, I did not find any rule or law violations. You will receive your regular license in the mail.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Chandra Betts".

Chandra Betts, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9451

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC330250255

Licensee Name: Tutor Time Learning Centers, LLC

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (248) 697-9000

Licensee/Designee: Kathleen Conroy, Designee

Name of Facility: Tutor Time Child Care Learning Center

Facility Address: 2273 Club Meridian
Okemos, MI 48864

Facility Telephone #: (517) 381-8905

Original Issuance Date: 10/17/2002

Capacity: 143

Age Range: Ages Birth Thru 12 years

Program Components: TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 07/17/2019, 11/01/2019
 Date of Environmental Health Inspection: 06/24/2019
 Date of Fire Safety Inspection: 05/15/2019
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	140	10
No. of staff employed	20	20
No. of volunteers	0	0
No. of children present at time of inspection	108	
No. of staff present at time of inspection	20	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	108	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The center utilizes 9 classrooms and a multipurpose room.
 Approved Program Director: Ms. Angela Televede
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a child care center license.

Chandra Betts

1/31/2020

Chandra Betts
Licensing Consultant

Date