



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 4, 2019

Jody Bur
1200 West Us 23 Hwy
Cheboygan, MI 49721

RE: License #: DG160265834
Bur Jody
1200 West Us 23 Hwy
Cheboygan, MI 49721

Dear Ms. Bur:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 12/04/2019. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the inspection, I reviewed fire safety, sleep equipment, child-caregiver interactions, tornado/fire drills, criminal background paperwork, diapering, and programming. There were five children present along with Ms. Bur and an assistant caregiver. I observed Ms. Bur verbally acknowledging the child care children along with positively redirecting behavior. I found Ms. Bur in compliance with capacity and ratio rules. I observed children engaged in free play and I observed part of nap time. Ms. Bur was observed following the safe sleep protocol for children under the age of twelve months. Ms. Bur has a sufficient amount of developmentally appropriate equipment in the child care home.

Ms. Bur utilizes educational applications on tablets as well as educational television programming with the children. The children have access to numerous manipulator toys to assist with gross motor development and problem solving. Ms. Bur utilizes books, educational television programming, alphabet blocks, letter pronunciation, and basic communication to promote language development with the children. Ms. Bur encourages creativity with the children by offering imaginative play toys during free time, painting, coloring, and offering art and craft materials in the child care home. To promote early mathematics, Ms. Bur uses puzzles, shape identification, and she incorporates counting into the children's free play. To promote early science, the children learn about bugs, plants, seasons, and rocks. Ms. Bur was provided with

additional early science experiments during the inspection to use with the children. The children can access climbers, a play house, and various outdoor equipment in the outdoor play area to promote physical development.

The violations that were found are:

R 400.1945 Fire; tornado; serious accident and injury plans.

(3) Fire drills shall be practiced at least once a month and a written record that includes the date and time it takes to evacuate shall be maintained.

Ms. Bur did not ensure to maintain a written record on fire drills practiced once a month that includes the date and time it takes to evacuate. During the inspection, Ms. Bur stated that she had no written verification that fire drills had been completed. The last recorded fire drill was in February 2019.

R 400.1945 Fire; tornado; serious accident and injury plans.

(4) Tornado drills shall be practiced once a month, April to October, and a written record that includes the date shall be maintained.

Ms. Bur did not ensure to maintain a written record on tornado drills practiced once a month, from April to October, that includes the date and time it takes to evacuate. During the inspection, Ms. Bur stated that she had no written verification indicating that tornado drills had been completed April to October in 2019. Ms. Bur had no recorded tornado drills for April to October 2019.

Technical assistance and consultation were provided on the following:

- Identify which cupboard the fire extinguisher is located under in the kitchen.

On 12/4/2019, you gave us an acceptable written corrective action plan.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 231-922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
BCHS/Child Care Licensing Division
701 S. Elmwood Ave, Suite 11
Traverse City, MI 49684
(231) 342-5006