



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 12, 2019

Dr. Lisa Tran
City of Saginaw Public Schools
550 Millard Ave
Saginaw, MI 48607

RE: License #: DC730293670
Handley School
224 N. Elm St.
Saginaw, MI 48602

Dear Dr. Tran:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Toni L. Stagray".

Toni L. Stagray, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 295-0346

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730293670
Licensee Name:	City of Saginaw Public Schools
Licensee Address:	550 Millard Ave Saginaw, MI 48607
Licensee Telephone #:	(989) 399-4850
Administrator/Licensee Designee:	Lisa Tran, Designee
Name of Facility:	Handley School
Facility Address:	224 N. Elm St. Saginaw, MI 48602
Facility Telephone #:	(989) 399-4250
Capacity:	58
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 9/10/19, I received a modification request from the licensee designee due to a change in use space.

III. Methodology

09/10/19	Modification request received
09/24/19	Inspection completed onsite
10/15/19	Contact – Email sent to district
10/16/19	Contact – Email response received

IV. Description of Findings and Conclusions

The terms of the license have been modified on December 15, 2014; January 8, 2016 and November 12, 2019.

The second preschool classroom at Handley Elementary has relocated from Room 113 to Room 120. Child care areas approved include:

Room 119: The preschool room measure 26ft. x 31ft., providing a total of 806 square feet. This will accommodate 23 children over the age of 2.5 years; however, the program limits the class size to 16 children.

Room 120: The preschool room measures 21ft. x 36ft.; providing a total of 756 square feet. This will accommodate 21 children over the age of 2.5 years; however, the program limits the class size to 16 children.

Room 121: This room measures 8ft. x 12ft. and 12ft. x 24ft.; providing a total of 384 square feet. This will accommodate 11 children over the age of 2.5 years at one time. The plan is to use the room on occasion for indoor gross motor activities.

Room 117: This room is conjoined with Room 119 with a door in-between and will be used for napping/resting purposes only. The room measures 21ft. x 23ft.; providing a total of 483 square feet. The room will accommodate 14 children over the age of 2.5 years at any one time.

Room 122: This room is conjoined with Room 121 with a door in-between and will be used for napping/resting purposes only. The room measures 26ft. x 32ft.; providing a total of 832 square feet. The room will accommodate 24 children over the age of 2.5 years at one time.

Cafeteria: This room is used for the after-the-bell program. The room was previously approved for school-age children. It measures 52ft. x 114ft., providing a total of 5,928 square feet of space, less 474 ft. of non-usable space; therefore,

providing a total of 5511 square feet. This will accommodate 157 children at one time. The program; however, averages between 35-50 children on a daily basis.

The capacity for rooms 117, 121 and 122 are not figured into the center's total capacity as these rooms are used on an occasional basis only. The capacity for the cafeteria is also not included in the total capacity.

An environmental health inspection was held at the center on 9/10/14 and 10/24/14. A lead risk hazard assessment was conducted on 9/09/14 with no concerns noted. Certification of school building fire safety provisions (BCAL form 5043) is on file; dated and signed by the licensee designee and the district's superintendent on 11/30/18. No further inspections were required for this modification.

The playground equipment onsite is not approved for use by children younger than school-age.

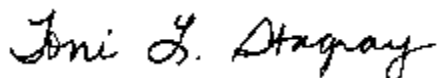
The total number of sinks in the center is 12 and the total number of toilets is 14.

Terms:

The center is approved for a total capacity of 58 children, ages 2.5 through 12 years.

V. Recommendation

I recommend approval of the addition of Rooms 117, 120, 121, and 122 as child use space.



November 12, 2019

Toni L. Stagray
Licensing Consultant

Date