



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 25, 2019

Lisa Zehnder  
Howell Public Schools  
861 E. Sibley Street  
Howell, MI 48843

RE: License #: DC470269175  
Hutchings Kids Kare  
3503 Bigelow  
Howell, MI 48843

Dear Ms. Zehnder:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in blue ink that reads "Thanh C. Biehl".

Thanh Biehl, Licensing Consultant  
Bureau of Community and Health Systems/ Child Care Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC470269175
<b>Licensee Name:</b>	Howell Public Schools
<b>Licensee Address:</b>	861 E. Sibley Street Howell, MI 48843
<b>Licensee Telephone #:</b>	(517) 548-6310
<b>Administrator/Licensee Designee:</b>	Lisa Zehnder, Designee
<b>Name of Facility:</b>	Hutchings Kids Kare
<b>Facility Address:</b>	3503 Bigelow Howell, MI 48843
<b>Facility Telephone #:</b>	(517) 552-2388
<b>Capacity:</b>	50
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

On September 11, 2019, licensee designee, Ms. Lisa Zehnder, submitted a modification request form to add the Music Room (Room #1002) for approved space.

## III. Methodology

08/08/2018 Inspection completed- Fire Safety: A  
BCAL5043 Certification of School Bldg.

09/11/2019 Contact document received- Modification Request

11/21/2019 Inspection completed on-site

## IV. Description of Findings and Conclusions

The terms of the original license have been modified on July 24, 2019 and November 25, 2019.

- July 24, 2019 – On July 22, 2019, licensee designee, Ms. Lisa Zehnder, submitted a modification request form to add the Cafeteria for approved space.
- November 25, 2019 – On September 11, 2019, licensee designee, Ms. Lisa Zehnder, submitted a modification request form to add the Music Room for approved space.

Hutchings Kids Kare is located in the Hutchings Elementary school building. The program provides part time child care for children ages three through twelve years old, school-year only. The center operates Monday through Friday from 6:30 A.M. – 9:00 A.M. (Before school-age program), 9:00 A.M. – 12:00 P.M. (Preschool program), and 3:30 P.M. – 6:00 P.M. (After school-age program). The 3's preschool program operates on Tuesday and Thursday, and the 4's preschool program operates on Monday, Wednesday and Friday.

Parents are responsible for providing a lunch for their child.

The child care program does not provide transportation. There will be no swimming.

The approved space is as follows:

**Gymnasium** – The Gymnasium was previously approved for all ages. It is measured approximately at  $50.25 \times 73.50 = 3693.38$  square feet. At 35 square feet per child, the capacity of this room is 106 children. *The capacity of this room will not count towards the license capacity.*

**Music Room #1002** (located between the Preschool classroom and the Cafeteria) is measured approximately at  $32.083 \times 25.166 = 807.40$  square feet. At 35 square feet per child, the capacity of this room is 23 children.

**Classroom #1038** (Preschool classroom; ages 3 years – 12 years old) was remeasured at  $28.25 \times 23.58$  plus  $12.0 \times 8.17 = 764.21$  square feet. At 35 square feet per child, the capacity of this room is 22 children.

**Cafeteria** (Ages 3 years – 12 years old) was measured at  $25.25 \times 52.00$  plus  $19.0 \times 6.0$  plus  $44.0 \times 20.0$  plus  $5.0 \times 19.4 = 2404$  square feet. At 35 square feet per child, the capacity of this room is 69 children.

Although the total capacity from all the rooms exceeds the licensed capacity, Ms. Zehnder has requested the capacity remain at 50. Therefore, **the total capacity in the center at any one time cannot exceed 50 children.**

There is a total of 13 toilets, 4 urinals, and 15 hand washing sinks available to the children in care:

- In Classroom #1038, there is one hand washing sink. There is also a bathroom with one toilet and one hand washing sink.
- By the Gymnasium - There are boy's and girl's bathrooms. In the boy's bathroom, there are two toilets, three hand washing sinks and two urinals. In the girl's bathroom, there are four toilets and three hand washing sinks.
- By the Media Center/ Computer Lab hallway - There are boy's and girl's bathrooms. In the boy's bathroom, there are two toilets, three hand washing sinks and two urinals. In the girl's bathroom, there are four toilets and three hand washing sinks.
- In the Music Room – There is one hand washing sink.

A playground inspection was completed on December 2, 2009 by Darlene Wood with SETSEG; Certificate #14251-0512.

There are no water hazards near the child care center.

The building was built in 2003. A lead hazard risk assessment is not required.

**V. Recommendation**

I recommend adding the Music Room for child care use.



11/25/2019

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Thanh Biehl  
Licensing Consultant

Date