



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 12, 2019

Jody Wade
Lake City Area Schools
P. O. Box 900
Lake City, MI 49651

RE: License #: DC570372441
Lake City Area Schools
251 East Russell Street
Lake City, MI 49651

Dear Ms. Wade:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Vander Lugt".

Jennifer Vander Lugt, Licensing Consultant
BCHS/Child Care Licensing Department
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 342-2454

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC570372441
Licensee Name:	Lake City Area Schools
Licensee Address:	251 East Russell Street Lake City, MI 49651
Licensee Telephone #:	(231) 839-4333
Administrator/Licensee Designee:	Jody Wade, Designee
Name of Facility:	Lake City Area Schools
Facility Address:	251 East Russell Street Lake City, MI 49651
Facility Telephone #:	(231) 839-6600
Capacity:	20
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

During the summer and fall of 2018 and winter of 2019, Lake City Area Schools underwent a major building renovation. Multiple rooms on the child care center license were demolished and an annex building was renovated to house the preschool program. The preschool program and school-age latchkey program used the previously approved library as an interim classroom during the renovation. The school-age latchkey program is no longer needed at the center and the building renovation is completed. Therefore; the purpose of the modification is to clarify use space, approve new use space, reduce the capacity of the center from 46 children to 20 children, and correct the age range of children served from 4 years-12 years to 4 years-6 years to reflect the removal of the school-age programming

III. Methodology

08/30/2018 On-site inspection completed/Modification Request Received (verbal)

09/04/2018 On-site inspection completed/Modification Request Received (written)

02/01/2019 On-site inspection completed/Updated modification request received (written). Annex space was verbally approved.

IV. Description of Findings and Conclusions

The terms of the center license have been modified on 10/14/2016 (report dated 11/02/2016) and February 12, 2019.

The center is located in the Lake City Area Schools Middle/High School and the Annex Preschool building behind the school.

The following rooms have been approved as child use space and meet the 35 square feet per child requirement:

- Preschool Room (located in the east side of the Annex building) measures 18.6 ft. X 40.8 ft., providing a total of 759 sq. ft. This allows for the requested capacity of 20 children ages 4 years-6 years.

The following rooms are approved as additional child use space and were not used to determine the center's total capacity:

- The Library measures 56 ft. X 28 ft. for a total of 1568 sq. ft. This will accommodate the center capacity of 20 children ages 4 years-6 years.
- The Auditorium measures 56 ft. X 48 ft. for a total of 2688 sq. ft. This space will accommodate the center capacity of 20 children ages 4 years-6 years.
- The Cafeteria measures 75 ft. X 58 ft. for a total of 4350 sq. ft. This space will accommodate the center capacity of 20 children ages 4 years-6 years.

The total space is sufficient for a total of 20 children.

The preschool room contains one toilet and two handwashing sinks. There is also a staff bathroom available to the children which contains one toilet and one handwashing sink. Therefore; there are two toilets and three handwashing sinks available for child use. This supports the center capacity of 20 children.

The Preschool Room is furnished with an adequate amount of materials that support the capacity of 20 children.

On 08/20/2018, the school was granted temporary fire safety certification by LARA (Licensing and Regulatory Affairs) Bureau of Fire Services Fire Marshall Division to continue to use the Middle/High School building (library, auditorium, and cafeteria). On 01/22/2019, the school received an approved inspection report from LARA (Licensing and Regulatory Affairs) Bureau of Fire Services Fire Marshall Division for the Middle/High School building.

On 01/24/2019, the LARA/BCHS (Licensing and Regulatory Affairs/Bureau of Community and Health Systems) granted fire safety certification for the Preschool Annex Building.

At the time of the original center opening, an Environmental Health Inspection indicating an "A" rating was completed regarding the Library, Auditorium, and the Cafeteria. No new inspection is required at this time.

On 01/09/2019, an Environmental Health Inspection was completed indicating an "A" rating regarding the Preschool Room. No new inspection is required at this time.

On 07/22/2016, a Lead Hazard Risk Assessment indicating no lead hazards found was completed for the Library, Auditorium, and Cafeteria. The Preschool Annex building was originally constructed in 1981; therefore, no lead hazard risk inspection is required at this time.

Terms:

The center is approved for a total capacity of 20 children ages 4 years-6 years.

The morning latch key program operates from 6:30 am-8:15am, Monday-Thursday on a limited basis.

The preschool program operates from 8:15-3:00 Monday- Thursday.

Children are served breakfast and lunch through a service employed by the school. Ms. Wade understands that any child present more than seven hours must receive one meal and two snacks or two snacks and one meal.

Transportation is not a center component and the center does not provide swimming at this time.

V. Recommendation

I recommend approval of the Preschool Room, Library, Auditorium, and Cafeteria as child use space, removal of school-age programming, a reduction of the center capacity from 46 children to 20 children, and a correction of the age range of children served from 4 years-12 years to 4 years-6 years.



February 12, 2019

Jennifer Vander Lugt
Licensing Consultant

Date