



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 22, 2019

Julia Koumbassa
North Campus Children's Center
2800 Plymouth Road
Ann Arbor, MI 48109

RE: License #: DC810312825
Investigation #: 2019D0428016
North Campus Children's Center

Dear Ms. Koumbassa:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- Indicate how continuing compliance will be maintained once compliance is achieved.
- Be signed and dated.

A six-month provisional license is recommended. If you do not contest the issuance of a provisional license, you must indicate so in writing; this may be included in your corrective action plan or in a separate document. If you contest the issuance of a provisional license, you must notify this office in writing and an administrative hearing will be scheduled. Even if you contest the issuance of a provisional license, you must still submit an acceptable corrective action plan.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your licensing notebook.

Sincerely,

A handwritten signature in blue ink that reads "Kathryn Curreathers". The signature is written in a cursive style with a blue horizontal line underneath.

Kathryn Curreathers, Licensing Consultant
Bureau of Community and Health Systems
22 Center Street
Ypsilanti, MI 48198
(248) 860-3127

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC810312825
Investigation #:	2019D0428016
Complaint Receipt Date:	06/18/2019
Investigation Initiation Date:	06/25/2019
Report Due Date:	08/17/2019
Licensee Name:	University of Michigan
Licensee Address:	2074 Fleming Building Ann Arbor, MI 48109
Licensee Telephone #:	Unknown
Administrator:	N/A
Licensee Designee:	Jennie McAlpine, Designee
Name of Facility:	North Campus Children's Center
Facility Address:	2800 Plymouth Road Ann Arbor, MI 48109
Facility Telephone #:	(734) 763-3939
Original Issuance Date:	07/01/2011
License Status:	1ST PROVISIONAL
Effective Date:	06/11/2019
Expiration Date:	12/10/2019
Capacity:	149
Program Type:	CHILD CARE CENTER

II. ALLEGATION(S)

	Violation Established?
Child A (female, age 4 years) was left unattended in the classroom for at least two minutes.	Yes

III. METHODOLOGY

06/18/2019	Special Investigation Intake 2019D0428016
06/25/2019	Special Investigation Initiated - On Site Interviewed assistant director Michelle Freund, Lead caregiver Zachary Bernstein. From 10:00 AM to 10:45 AM.
06/26/2019	Contact - Telephone call made Left message for substitute caregiver David Dodds.
08/09/2019	Contact – Telephone call made Left message for Child A’s Father
08/21/2019	Exit conference with program director Julia Koumbassa

ALLEGATION: Child A (female, age 4 years) was left unattended in the classroom for at least two minutes.

INVESTIGATION: Program director, Julia Koumbassa, reported that Child A (female, age 4 years) was mistakenly left in the classroom for at least two minutes by a substitute caregiver, David Dodds, while the lead caregiver, Zachary Bernstein, and the rest of the children were in the outdoor play area. Ms. Koumbassa stated that Mr. Dodds will no longer work as a substitute at the center. Child A’s Father was notified of the incident at pick up.

During the onsite inspection on June 25, 2019 lead caregiver, Zachary Bernstein, stated that the class was transitioning to go outside. Assistant caregiver, David Dodds, was cleaning up after snack. When the children were all ready to go outside, Child A stated that she needed to use the restroom. Mr. Bernstein told Mr. Dodds that he was going to take all of the children outside and that Child A was in the bathroom. Mr. Bernstein stated that Mr. Dodds was supposed to bring Child A outside when she finished in the bathroom and then return to the center to wash the

dishes in the kitchen. After Mr. Bernstein had been outside with the children for approximately two to five minutes, a child told him that she saw Child A knocking on the classroom window. Mr. Bernstein went into the classroom from the door which can be accessed from the outdoor play area. Child A was standing in the classroom alone looking confused, but she wasn't crying. Mr. Bernstein made sure that Child A was alright and took her outside. Mr. Bernstein stated that there were other classes outside with more than enough caregivers to maintain ratio, so he came back inside to find Mr. Dodds. Mr. Bernstein went to the kitchen which is located down the hall from the classroom where he found Mr. Dodds washing the dishes. Mr. Bernstein told him that he was supposed to bring Child A outside after she finished in the bathroom. Mr. Dodds stated that he forgot that Child A was in the bathroom. Mr. Bernstein stated that Mr. Dodds has substituted in the class before and he knows all of the children. Mr. Bernstein thought that asking Mr. Dodds to wait for Child A to use the restroom and to bring her outside would be easier than asking him to supervise the children outside.

I attempted to contact substitute caregiver, David Dodds, but did not receive a return phone call. I also attempted to contact Child A's Father but did not receive a return call.

APPLICABLE RULE	
R 400.8125	Staff and Volunteers.
	(1) All staff and volunteers shall provide appropriate care and supervision of children at all times.
ANALYSIS:	Appropriate care and supervision were not provided when Child A was left unattended in the classroom for at least two to five minutes.
CONCLUSION:	REPEAT VIOLATION ESTABLISHED SIR2019D0428005 DATED 03/08/2019 Corrective Action Plan Dated 03/22/2019 SIR2017D0428016 DATED 08/21/2017 Corrective Action Plan Dated 09/06/2017

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan I recommend that the license be modified to 2nd provisional status.



08/22/2019

Kathryn Curreathers
Licensing Consultant

Date

Approved By:



08/22/2019

Erika Bigelow
Area Manager

Date