



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

July 10, 2019

Brenda Bradbury
Northeast Michigan Community Service Agency
2375 Gordon Road
Alpena, MI 49707

RE: License #: DC710323237
Rogers City ECC
532 W. Erie Ave
Rogers City, MI 49779

Dear Ms. Bradbury:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Chere Crudo".

Chere Crudo, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave., Suite 3
Gaylord, MI 49735
(989) 619-1651

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC710323237
Licensee Name:	Northeast Michigan Community Service Agency
Licensee Address:	2375 Gordon Road Alpena, MI 49707
Licensee Telephone #:	(989) 356-3474
Administrator/Licensee Designee:	Brenda Bradbury, Designee
Name of Facility:	Rogers City ECC
Facility Address:	532 W. Erie Ave Rogers City, MI 49779
Facility Telephone #:	(989) 734-4407
Capacity:	18
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 05/08/2019 the licensee designee requested that this program be approved to operate a full day program Monday through Thursday from 8:15 am – 3:00 pm.

III. Methodology

05/08/2019 Modification Request Received

07/03/2019 Inspection Completed-Lead Hazard Risk Assessment

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 07/10/2019.

A. Description of Facility

This child care facility is located in room 3 within the Rogers City Elementary School building in Rogers City, Michigan. This facility offers programming for Head Start Children ages 2 ½ through 6 years of age.

Approved space:

Room 3 measures a total of 637.5 square feet (25.5 feet X 25 feet) which will accommodate a capacity of 18 children. The program director and licensee designee understand that if there is a mixed age group in this room, the ratio is based on the ratio requirements for youngest child in the group.

Equipment:

This facility offers a significant and varied amount of developmentally appropriate equipment and supplies to meet the needs of children within the licensed capacity of 18.

Number of sinks and toilets:

This facility has two bathrooms in the classroom. A boy's bathroom and a girl's bathroom. Each bathroom has one toilet, the classroom has one sink. Additional boy's and girl's bathrooms located in the hall three doors down from room 3. These bathrooms each have 3 sinks and 5 toilets.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is located on the Northwest end of the school. There are no water or other hazards located near this area. The Head Start staff will provide direct supervision of the children during outdoor play time.

Documentation if a lead assessment was required and the results:

Rogers City Elementary School was built before 1978; therefore a lead risk assessment was required. The lead risk assessment was completed by a certified lead risk inspector on 08/14/12. The results of this lead risk assessment were that no lead-based paint was found.

A lead risk hazard assessment was completed on 07/03/2019. The following areas were tested: ECC classroom 3 and toilet, hall toilets in the boy's and girl's bathrooms, and ECC outdoor play area. No lead hazards were found.

Documentation of playground safety:

At this time there is no elevated equipment. The licensee designee intends to have elevated equipment installed at a later date and understands that before any elevated equipment can be used by children in care they must have a playground safety inspection completed and submitted to the department.

B. Program Description

Ages of children served:

This program will serve children ages 2 ½ years through 6 years of age.

Proposed days and hours of operation:

This program will operate Monday through Thursday from 8:15 am – 3:00 pm.

Full or part time (AM or PM sessions or both):

This program offers a full day program.

Other program components - transportation, swimming, food service:

The transportation and food service for this program is all subcontracted through Rogers City Public Schools.

Name of program director and under what rule the program director is qualified. Document how the center meets the administrative requirement if a variance was granted.

The program director is Joan Lehman. She was approved as program director 09/04/1991 under R400.5103(3)(b) and is exempt from R400.5103(4).

Explanation of variance(s), if any:

No variances have been requested for this facility.

V. Recommendation

I recommend this program be approved to operate a full day program Monday through Thursday from 8:15 am – 3:00 pm.

Chere Crudo

July 10 , 2019

Cheree Crudo
Licensing Consultant

Date

