



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 26, 2019

Shelly Bolduc
2842 S. Riverwood Dr.
Twin Lake, MI 49457

RE: License #: DF610381295
Shelly Bolduc
2842 S. Riverwood Dr.
Twin Lake, MI 49457

Dear Mrs. Bolduc:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "K. Williams".

Kortney Williams, Licensing Consultant
Bureau of Community and Health Systems
2700 Baker St.
P.O. Box 4290
Muskegon Heights, MI 49444
(231) 463-3177

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF610381295
Licensee Name:	Shelly Bolduc
Licensee Address:	2842 S. Riverwood Dr. Twin Lake, MI 49457
Licensee Telephone #:	(231) 206-9701
Licensee:	N/A
Name of Facility:	Shelly Bolduc
Facility Address:	2842 S. Riverwood Dr. Twin Lake, MI 49457
Facility Telephone #:	(231) 206-9701
Original Issuance Date:	03/31/2016
Capacity:	6
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

		No. of Records Reviewed
No. of children enrolled in care	11	11
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The bedrooms, kitchen, dining room and living room on the main level. The family/playroom and the bedroom in the lower level is also approved space.

Exiting information (including second floor and basement): Exits from the lower level is the stairwell that leads to the front door, a garage door and an egress window in the bedroom. The main level has a stairwell that leads to the front door and a door to the deck off of the dining room.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
Ms. Bolduc has one dog.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.113g Licensing notebook.

(1) The operator of a child care center, group child care home, or family child care home shall maintain a licensing notebook on its premises. The licensing notebook shall be made available for review to parents or guardians of children under the care of, and parents or guardians considering placing their children in the care of, the child care center, group child care home, or family child care home during the hours of operation of the child care center, group child care home, or family child care home.

(2) The licensing notebook described in subsection (1) shall include the reports from all licensing inspections, renewal inspections, special investigations, and corrective action plans. The licensing notebook shall also include a summary sheet outlining the reports contained in the licensing notebook. The information in the licensing notebook shall be updated as provided by the department.

(3) The department shall include on its "Child in Care Statement/Receipt" form or any successor form used instead of that form a check box allowing the parent or guardian to acknowledge that he or she is aware of the information available in the licensing notebook and that the licensing notebook is available for his or her review on the premises of the child care center, group child care home, or family child care home and that information is available on the department's website. The "Child in Care Statement/Receipt" form or successor form shall contain in bold print the department's website address where the information may be located.

Ms. Bolduc did not ensure that she maintained a licensing notebook that is available to parents.

R 400.1903 Caregiver Responsibilities.

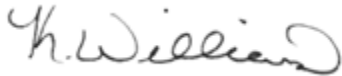
(1) A caregiver shall be responsible for all of the following provisions:

(f) Have a written and signed agreement with a responsible person who is 18 years of age or older to provide care and supervision for children during an emergency situation.

Ms. Bolduc did not ensure that she maintained a written statement from a responsible adult agreeing to be her emergency caregiver.

A corrective action plan was requested and approved on 03/26/2019. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION



03/26/2019

Kortney Williams
Licensing Consultant

Date