



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 8, 2019

Ashley Arena
8862 Radner
Sterling Heights, MI 48314

RE: License #: DF500381393
Ashley's Place
8862 Radner Drive
Sterling Heights, MI 48314

Dear Ms. Arena:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, upon the receipt of your documentation of completion of your training hours your license will be renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "LaTonya Kegler".

LaTonya Kegler, Licensing Consultant
Bureau of Community and Health Systems
4809 Clio Road
Flint, MI 48504
(586) 256-1280

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DF500381393

Licensee Name: Ashley Arena

Licensee Address: 8862 Radner
Sterling Heights, MI 48314

Licensee Telephone #:

Licensee: N/A

Name of Facility: Ashley's Place

Facility Address: 8862 Radner Drive
Sterling Heights, MI 48314

Facility Telephone #: (248) 895-1668

Original Issuance Date: 03/29/2016

Capacity: 6

Age Range: Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 04/02/2019

	No. of Records Reviewed	
No. of children enrolled in care	5	5
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	1	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee <input checked="" type="checkbox"/>	
	Assistant Caregivers <input type="checkbox"/>	

Approved child use space: kitchen nook, living room, and 3 bedrooms for napping only
Exiting information (including second floor and basement): front and rear door
Approved variances - No Yes Description:
Key Indicator Inspection: no.

Additional information:

- Pets? No Yes If yes, describe.
2 dogs and 1 cat
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and

training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115n **Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.**

(3) Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care home or family child care home allows an individual to be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). The department shall require the individual to submit his or her fingerprints to the department of state police and the Federal Bureau of Investigation for the criminal history check as required in subsection (1).

Mrs. Arena did not have the required signed consent and disclosure forms completed for herself and the adult household member for the fingerprint clearance.

R 400.1905 **Training.**

(1) The caregiver shall complete not less than 10 clock hours of training each year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and blood-borne pathogen training.

Mrs. Arena failed to complete the 10 hours of training yearly as required. She did not complete any training for the training years of 2016-2018.

R 400.1907 **Children's records.**

(1) Prior to initial attendance, the caregiver shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

There was missing/incomplete information on the child information cards pertaining to dates of admission, and allergies to children.

R 400.1907 Children's records.

(1) Prior to initial attendance, the caregiver shall obtain the following documents:

(b) A child in care statement/receipt using a form provided by the department and signed by the parent certifying the following:

(i) Receipt of a written discipline policy.

(ii) Condition of the child's health.

(iii) Receipt of a copy of the family and group child care home rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that the assistant caregiver is 14 to 17 years of age, if applicable.

(vi) Acknowledgement that firearms are on the premises, if applicable.

(vii) If the child care home was built prior to 1978, then the caregiver shall inform the parents of each child in care and all assistant caregivers of the potential presence of lead-based paint or lead dust hazards, unless the caregiver maintains documentation from a lead testing professional that the home is lead safe.

Mrs. Arena failed to have child in care statements on file for two different families whose children are enrolled in care.

R 400.1907 Children's records.

(2) Records in subrule (1) of this rule shall be reviewed and updated annually or when information changes.

There were children that had expired child information cards and expired child in care statements that were over 1 year old and not updated annually as required.

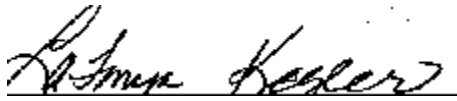
R 400.1945 Fire; tornado; serious accident and injury plans.

(6) The records required in this rule shall be retained for a minimum of 4 years.

Mrs. Arena failed to maintain documentation that fire and tornado drills had been completed in 2017 and 2018.

IV. RECOMMENDATION

Upon receipt of your documentation of completion of your training hours as outlined in your corrective action plan, I recommend issuance of a regular license for this child care home. Failure to adhere to your corrective action plan may result in adverse action.



LaTonya Kegler
Licensing Consultant

April 8, 2019
Date