



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 22, 2019

Cynthia Richardson
Charyl Stockwell Academy
9758 E. Highland Rd.
Howell, MI 48843

RE: License #: DC470072852
Charyl Stockwell Academy
9758 E. Highland Road
Howell, MI 48843

Dear Mrs. Richardson:

Your Child Care Center license is renewed. It is valid only at your present address and is nontransferable. If you move, please notify us at least 30 days in advance.

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "Angela Wilhelm".

Angela Wilhelm, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 917-1607

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC470072852
Licensee Name:	Charyl Stockwell Academy
Licensee Address:	9758 E. Highland Rd. Howell, MI 48843
Licensee Telephone #:	
Licensee/Designee:	Cynthia Richardson, Designee
Name of Facility:	Charyl Stockwell Academy
Facility Address:	9758 E. Highland Road Howell, MI 48843
Facility Telephone #:	(810) 632-2200
Original Issuance Date:	09/09/1996
Capacity:	100
Age Range:	Ages 4 years 9 months Thru 12 years
Program Components:	SCHOOL AGE-EXEMPT BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/15/2019
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A.

		No. of Records Reviewed
No. of children enrolled in care	65	15
No. of staff employed	6	6
No. of volunteers	0	0
No. of children present at time of inspection	49	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	49	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Treehouse room, Cottage room, Farm room
 Approved Program Director: Cynthia Richardson
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8128 Health of staff and volunteers.

Evidence that all staff members and each volunteer who has contact with children at least 4 hours per week for

more than 2 consecutive weeks is free from communicable tuberculosis, verified within 1 year before employment or volunteering, shall be kept on file at the center.

I reviewed six caregiver files; one caregiver (K.C) did not have a TB test on file.

R 400.8143

Children's records.

(1) At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.

I reviewed 15 children files; all information cards were missing parent employer information, physician number, emergency permission and emergency contact information.

R 400.8146

Information provided to parents.

**(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:
(i) Exclusion policy for child illnesses.**

The center did not have an exclusion policy for child illnesses.

R 400.8161

Emergency procedures.

(5) A fire drill program consisting of at least 1 fire drill quarterly shall be established and implemented.

The center did not practice fire drills in the 2017 and 2018 school years.

R 400.8161

Emergency procedures.

(6) A tornado drill program consisting of at least 2 tornado drills between the months of April through October shall be established and implemented.

The center did not practice tornado drills for the 2017 and 2018 school year.

A corrective action plan was requested and approved on 01/15/2019. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend the issuance of a regular license.



Angela Wilhelm
Licensing Consultant

Date