



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 18, 2019

Ashley Karsten  
Kent Intermediate School District  
1800 Leffingwell NW  
Grand Rapids, MI 49525

RE: License #: DC410340521  
**Kent ISD - Godwin GSRP**  
**28 Bellevue St. SE**  
**Grand Rapids, MI 49548**

Dear Ms. Karsten:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

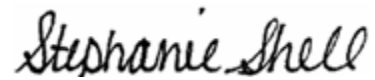
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Shell". The signature is written in a cursive, flowing style.

Stephanie Shell, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 481-3498

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC410340521
<b>Licensee Name:</b>	Kent Intermediate School District
<b>Licensee Address:</b>	1800 Leffingwell NW Grand Rapids, MI 49525
<b>Licensee Telephone #:</b>	
<b>Licensee/Designee:</b>	Ashley Karsten, Designee
<b>Name of Facility:</b>	Kent ISD - Godwin GSRP
<b>Facility Address:</b>	28 Bellevue St. SE Grand Rapids, MI 49548
<b>Facility Telephone #:</b>	(616) 447-5683
<b>Original Issuance Date:</b>	01/09/2014
<b>Capacity:</b>	80
<b>Age Range:</b>	Ages 3 years 0 months Thru 6 years
<b>Program Components:</b>	GSRP PRESCHOOL FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 01/17/2019  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: N/A  
 Date of Lead Hazard Risk Assessment, if applicable: 8/31/2017  
 Date of Documentation of Playground Compliance, if applicable: 08/05/2011

		No. of Records Reviewed
No. of children enrolled in care	48	10
No. of staff employed	6	6
No. of volunteers	0	0
No. of children present at time of inspection	42	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	5	
No. of children interviewed/observed	42	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Classrooms 4, 5, 6, 14, and gym. Classroom 14 is currently not being used as a GSRP classroom.  
 Approved Program Director: Jocelyn (Kroupa)Tuori, Ashley McQuiston and Jessica Stoyivich  
 Approved Central Administrator: Ashley Karsten  
 Approved Variances: None  
 Key Indicator Inspection: None

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110 Licensee.**

**(3) The following shall be in a place accessible and visible to parents:**

**(a) The current license and if applicable, the letter extending the license beyond the expiration date.**

The extension letter was not in a place accessible and visible to parents.

**R 400.8170 Outdoor play area.**

**(10) An outdoor play area and any equipment located on the center's premises shall be maintained in a safe condition and inspected daily before use to ensure that no hazards are present.**

The outdoor equipment had chipping paint and needs to be repainted.

**R 400.8173 Equipment.**

(2) The current list of unsafe children's products that is provided by the department shall be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

There was not an updated copy of the current list of unsafe children's products in a place visible to parents.

**R 400.8173 Equipment.**

(3) Play equipment, materials, and furniture, shall be all of the following:

(b) Safe, clean, and in good repair.

- In classroom 4 a bookshelf has broken and sharp edges, the play kitchen is missing the sink, and a file cabinet with sharp edges posing a safety threat for children in care.

**R 400.8380 Maintenance of premises.**

(4) Floors, interior walls, and ceilings shall be kept in sound condition and good repair and shall be maintained in a clean condition.

- Heating vents in the classrooms were dusty and need to be cleaned.

- The ceiling in the boy's bathroom is damaged in classroom 5.
- The window sill edging is falling off in classroom

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

*Stephanie Shell*

01/18/2019

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Stephanie Shell  
Licensing Consultant

Date