



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

November 21, 2018

Mary Koehn
1190 N. Sand Lake Road
National City, MI 48748

RE: License #: DG350361084
Koehn, Mary Ethel
1190 N. Sand Lake Road
National City, MI 48748

Dear Ms. Koehn:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, your regular license is renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave, Suite 3
Gaylord, MI 49735
(989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License License #:	DG350361084
Licensee Name:	Mary Koehn
Licensee Address:	1190 N. Sand Lake Road National City, MI 48748
Licensee Telephone #:	(989) 469-4166
Licensee:	N/A
Name of Facility:	Koehn, Mary Ethel
Facility Address:	1190 N. Sand Lake Road National City, MI 48748
Facility Telephone #:	(989) 469-4166
Original Issuance Date:	05/27/2014
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 11/20/2018

		No. of Records Reviewed
No. of children enrolled in care	14	6
No. of assistant caregivers employed	4	4
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The approved child use space on the main floor includes; the living room, kitchen/ dining room. The approved child use space on the lower level includes; the play room, and utility/craft room.

Exiting information (including second floor and basement): There are two exits from the lower level. The first exit is the staircase from the playroom up to the kitchen/ dining room on the main level. The second exit is located off the playroom and provides egress to the back yard through the attached garage. There are two exits from the main level of the home. The first exit is the front door located off the living room and provides egress to the front yard of the home. The second exit is located off the kitchen/ dining room and provides egress onto a deck on the the side of the home with access to both the front and back yards.

Approved variances - No Yes Description:

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
There are two cats, one dog, a guinea pig and hedge hog. The animals have very limited, supervised contact with children.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a gas fireplace that is locked and never used during child care hours.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Jeannie C. Ellis

November 21, 2018

Jeannie Ellis
Licensing Consultant

Date