



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

December 21, 2018

Jody Bur
1200 West Us 23 Hwy
Cheboygan, MI 49721

RE: License #: DG160265834
Bur Jody
1200 West Us 23 Hwy
Cheboygan, MI 49721

Dear Mrs. Bur:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, upon receipt of an approved furnace inspection, water heater inspection and fingerprinting results for Ali Bur your license will be renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Chere Crudo".

Cheree Crudo, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave., Suite 3
Gaylord, MI 49735
(989) 619-1651

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG160265834
Licensee Name:	Jody Bur
Licensee Address:	1200 West Us 23 Hwy Cheboygan, MI 49721
Licensee Telephone #:	(231) 627-4846
Licensee:	N/A
Name of Facility:	Bur Jody
Facility Address:	1200 West Us 23 Hwy Cheboygan, MI 49721
Facility Telephone #:	(231) 627-4846
Original Issuance Date:	05/26/2004
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/20/2018

		No. of Records Reviewed
No. of children enrolled in care	16	16
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The approved child use space located in the addition on the west side of the attached garage includes: the main child care room and the bathroom. Exiting information (including second floor and basement): There are three exits from the addition. The first exit is the front door and provides egress to the front yard. The second exit is the back door and provides egress to the back yard. The third exit is the side door and provides egress through the attached garage to the back yard.

Approved variances - No Yes Description: R400.1906(2) Child care home family members shall have written evidence of freedom from communicable TB.

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
There is one dog in the home. The dog is a Goldendoodle and has supervised contact with the children in care.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
There is a four foot high fence surrounding the outdoor play area. The gate was not latched at the time of inspection. The latch is at a height that is inaccessible to children.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the on-site inspection the programming I observed included the following: free play, arrival, clean up, toileting, handwashing, lunch and nap time. I observed the caregivers' interactions with the children in care to be developmentally appropriate and responsive to their needs.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1903 Caregiver Responsibilities.

(1) A caregiver shall be responsible for all of the following provisions:

(f) Have a written and signed agreement with a responsible person who is 18 years of age or older to provide care and supervision for children during an emergency situation.

There was no written and signed agreement with a responsible person who is 18 years of age or older to provide care and supervision for children during an emergency situation.

R 400.1905 Training.

(6) Verification of participation in the required training, signed by the trainer or an authorized individual, shall be kept on file.

There was no verification of training that included information regarding safe sleep practices and shaken baby syndrome on file for assistant caregiver Alicia Swenor. Ms. Bur stated that Ms. Swenor completed these trainings but they were not documented as required.

R 400.1906 Records of caregiving staff and child care home family; record maintenance.

- (1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:
 - (b) A statement signed by a licensed physician or his or her designee and which attests to the individual's mental and physical health.
 - (i) For the caregiver, within 1 year before issuance of the certificate of registration or initial license and at the time of subsequent renewals.

There was no updated medical clearance on file at renewal for Ms. Bur.

R 400.1906 Records of caregiving staff and child care home family; record maintenance.

- (1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:
 - (b) A statement signed by a licensed physician or his or her designee and which attests to the individual's mental and physical health.
 - (ii) For the assistant caregivers, within 1 year prior to caring for children and at the time of subsequent renewals.

There was no updated medical clearance on file at renewal for assistant caregiver Alicia Swenor.

R 400.1907 Children's records.

- (2) Records in subrule (1) of this rule shall be reviewed and updated annually or when information changes.

I reviewed 16 child files. Ten child information cards and five child in care statements were not updated annually as required.

REPEAT VIOLATION ESTABLISHED
LSR Dated 11/18/2016
Corrective Action Plan Dated 11/14/2016

R 400.1915 Indoor space; play equipment and materials.

(4) The caregiver shall not use any equipment, materials, and furnishings recalled or identified by the U.S. Consumer Product Safety Commission (<http://www.cpsc.gov/>) as being hazardous. As required by 2000 PA 219, MCL 722.1065, the caregiver shall conspicuously post in the child care home an updated copy of the list of unsafe children's products that is provided by the department.

There was no recall list posted in the child care home.

R 400.1921 Water hazards and water activities.

(1) The caregiver shall ensure that barriers exist to prevent children from gaining access to any swimming pool, drainage ditch, well, natural or constructed pond or other body of open water located on or adjacent to the property where the child care home is located. Such barriers shall be of a minimum of 4 feet in height and appropriately secured to prevent children from gaining access to such areas.

There is a four foot high fence surrounding the outdoor play area as a barrier to prevent children from gaining access to the swimming pool. The gate was not latched at the time of inspection making the swimming pool accessible to children.

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature shall not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hot water temperature in the bathroom used by children was 129.7 degrees Fahrenheit.

REPEAT VIOLATION ESTABLISHED
LSR Dated 11/18/2016
Corrective Action Plan Dated 11/14/2016

R 400.1935 Firearms.

(1) All firearms shall be unloaded and properly stored in a secure, safe, locked environment inaccessible to children. A secure locked environment shall include a commercially available locked firearms cabinet, gun safe, trigger lock that prevents discharge, or other locking firearm device.

I observed two gun cabinets containing several firearms in each cabinet to be unlocked during the on-site inspection. Ms. Bur stated she was unaware the gun cabinets needed to be locked because they were in the house which is not approved for child care

R 400.1935 Firearms.

(2) Ammunition shall be stored in a separate locked location inaccessible to children.

I observed two boxes of unlocked ammunition sitting on a gun cabinet during the on-site inspection.

R 400.1945 Fire; tornado; serious accident and injury plans.

(1) A written plan for the care of children shall be established and posted for each of the following emergencies:

- (a) Fire evacuation.
- (b) Tornado watches and warnings.
- (c) Serious accident or injury.
- (d) Water emergencies, if applicable.

The written emergency plans were not posted at the time of the on-site inspection. Ms. Bur stated that she had taken the postings down to update them.

R 400.1945 Fire; tornado; serious accident and injury plans.

(3) Fire drills shall be practiced at least once a month and a written record that includes the date and time it takes to evacuate shall be maintained.

There was no verification of fire drills completed in 2017 and 2018. Ms. Bur stated that she completed the fire drills monthly but did not document them.

R 400.1945 Fire; tornado; serious accident and injury plans.

(4) Tornado drills shall be practiced once a month, April to October, and a written record that includes the date shall be maintained.

There was no verification of tornado drills completed in 2017 and 2018. Ms. Bur stated that she completed the required tornado drills but did not document them.

During the exit conference, I provided technical assistance and consultation to Ms. Bur on the following: attendance, keeping exits clear, children's records, consent and disclosure statements, required miregistry.org training, 2018 training, provider absences and volunteer policy.

A corrective action plan was requested and approved on 12/20/2018. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

Upon receipt of an approved furnace inspection, water heater inspection and fingerprinting results for Ali Bur, I recommend issuance of a regular license to this child care group home (capacity 7-12).

Chere Crudo

December 21, 2018

Cheree Crudo
Licensing Consultant

Date