



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

July 25, 2018

Jacquelyn Brown
5804 Textile Rd.
Ypsilanti, MI 48197

RE: License #: DG810063332
Brown Jacquelyn E
5804 Textile Rd
Ypsilanti, MI 48197

Dear Mrs. Brown:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Kimberly Brown". The signature is written in a cursive style with a large, looped 'K' and a long, sweeping 'B'.

Kimberly Brown, Licensing Consultant
Bureau of Community and Health Systems
22 Center Street
Ypsilanti, MI 48198
(734) 417-9703

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG810063332
Licensee Name:	Jacquelyn Brown
Licensee Address:	5804 Textile Rd. Ypsilanti, MI 48197
Licensee Telephone #:	(734) 485-0668
Licensee:	N/A
Name of Facility:	Brown Jacquelyn E
Facility Address:	5804 Textile Rd Ypsilanti, MI 48197
Facility Telephone #:	(734) 485-0668
Original Issuance Date:	09/13/1987
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/24/2018

		No. of Records Reviewed
No. of children enrolled in care	17	17
No. of assistant caregivers employed	3	3
No. of child care children present at time of inspection	10	
No. of other children present at time of inspection	2	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: Main Floor, Basement, and upstairs bedrooms.
 Exiting information (including second floor and basement): Front and Back Door, window in the basement and window and stair way on the upper floor.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905 Training.

(1) The caregiver shall complete not less than 10 clock hours of training each year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and blood-borne pathogen training.

Mrs. Brown did not have documentation of ten hours of training for 2017.

R 400.1905 Training.

(2) Each assistant caregiver shall complete not less than 5 clock hours of training each year related to child development and caring for children, not including CPR, first aid, and blood-borne pathogen training.

3 out of 3 assistant caregivers were missing five hours of training for the year 2017.

R 400.1907 Children's records.

(2) Records in subrule (1) of this rule shall be reviewed and updated annually or when information changes.

Eleven out of seventeen child information cards and child in care statements were not updated annually as required.

R 400.1907 Children's records.

(3) Dated daily attendance records of children in care shall be maintained and shall include the child's first and last name and the time of arrival and departure.

At the time of the inspection two child care children present had not been signed in on the attendance sheet. Three of the children signed in only had their first listed on the sheet and not their first and last name as required. Mrs. Brown updated the attendance sheet during the inspection.

R 400.1944 Smoke detectors; fire extinguishers.

(1) Operable smoke detectors approved by a nationally recognized testing laboratory shall be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.

One of the bedrooms where the child care children nap did not have a smoke detector in the room as required by the rule.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan I recommend this group home license be renewed with increased monitoring.



07/25/2018

Kimberly Brown
Licensing Consultant

Date