



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

July 20, 2018

Melissa Reiber
457 Bernard St.
Schoolcraft, MI 49087

RE: License #: DG390388652
Reiber Family Daycare
457 Bernard St.
Schoolcraft, MI 49087

Dear Ms. Reiber:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please review the enclosed documentation for accuracy and contact me with any questions at (269) 568-2686. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Roxanne Duckworth".

Roxanne Duckworth, Licensing Consultant
Child Care Licensing Division
322 E. Stockbridge Ave
Kalamazoo, MI 49001

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG390388652
Licensee Name:	Melissa Reiber
Licensee Address:	457 Bernard St. Schoolcraft, MI 49087
Licensee Telephone #:	(269) 903-9103
Licensee:	N/A
Name of Facility:	Reiber Family Daycare
Facility Address:	457 Bernard St. Schoolcraft, MI 49087
Facility Telephone #:	(269) 903-9103
Original Issuance Date:	01/26/2018
Capacity:	12
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/20/2018

		No. of Records Reviewed
No. of children enrolled in care	14	14
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	3	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The main level living room, kitchen, dining room, and two bedrooms for pack-n-play/porta-crib sleep only are approved for child use space. There are two bathrooms on this level for child use. The upper level large landing area and one bedroom are approved for pack-n-play/porta-crib sleep only.

Exiting information (including second floor and basement): There are three remote exits on the main level, including the front door and side door, both leading directly to the front yard, and the back door leading to the backyard. There are two remote exits on the upper level, including an egress window labeled with an exit sign in one bedroom, and stairs leading to the main level.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
There is one dog in the home.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
There is an underground pool in the backyard of the home. The backyard is completely fenced in and the children will not be allowed in the backyard area of the home.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a wood burning stove located in the living room on the main level of the home. There is a wood burning fireplace located in the dining room on the main level of the home. The dining room fireplace is not used during childcare hours and has a child safety lock on the doors that open it.

- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
The wood burning stove located in the living room on the main level is used during child care hours, but has a secured fence and locked gate around the area where the stove is located as a barrier to protect children from access near the stove.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:	
R 400.1907	Children's records.
	(1) Prior to initial attendance, the caregiver shall obtain the following documents: (a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.
Ten out of fourteen child information cards reviewed were missing information, including allergy information and date of admission.	

A corrective action plan was requested and approved on 07/20/2018. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Roxanne Duckworth

07/20/2018

Roxanne Duckworth
Licensing Consultant

Date