



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 15, 2018

Jill Collier
701 Newman St
East Tawas, MI 48730

RE: License #: DG350085726
Collier, Jill
701 Newman Street
East Tawas, MI 48730

Dear Ms. Collier:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave, suite 3
Gaylord, MI 49735
(989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DG350085726
Licensee Name:	Jill Collier
Licensee Address:	701 Newman St East Tawas, MI 48730
Licensee Telephone #:	
Licensee:	N/A
Name of Facility:	Collier, Jill
Facility Address:	701 Newman Street East Tawas, MI 48730
Facility Telephone #:	(989) 362-0283
Original Issuance Date:	03/27/1999
Capacity:	12
Age Range:	Ages Birth Thru 14 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/15/2018

		No. of Records Reviewed
No. of children enrolled in care	18	10
No. of assistant caregivers employed	4	4
No. of child care children present at time of inspection	10	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The approved child use space includes the child care room, kitchen, living/dining room, and three bedrooms primarily used for napping as well as the bathroom located off the playroom.

Exiting information (including second floor and basement): There are two exits providing egress from the home. The first exit is located off the child care room and provides egress to the side/back yard area. The second exit is located off the living/dining room and provides egress to the front yard of the home.

Approved variances - No Yes Description:

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
There is a small yorkshire dog in the home. The dog has limited, supervised contact with children in care.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
There is a hard cover which is always locked.
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
The fireplace is located in the living room. It has never been used and Ms. Collier has no intentions of ever using it.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905 Training.

(6) Verification of participation in the required training, signed by the trainer or an authorized individual, shall be kept on file.

There was no verification of training hours completed in 2016 and 2017 on file for assistant caregiver, Pattie Rioux.

R 400.1906 Records of caregiving staff and child care home family; record maintenance.

(1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:

(b) A statement signed by a licensed physician or his or her designee and which attests to the individual's mental and physical health.

(ii) For the assistant caregivers, within 1 year prior to caring for children and at the time of subsequent renewals.

There was no date for the physician's signature and no examination date on the medical statement for assistant caregiver, Pattie Rioux.

A corrective action plan was requested and approved on 10/15/2018. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Jeannie C. Ellis

October 15, 2018

Jeannie Ellis
Licensing Consultant

Date