



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

September 24, 2018

Sue Henry
Miss Sue's Kid Zone Children's Center
465 E State Rd
West Branch, MI 48661

RE: License #: DC650080254
Miss Sue's Kid Zone Children's Center
465 E State Rd
West Branch, MI 48661

Dear Ms. Henry:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in blue ink that reads "Candice Case-French".

Candice Case-French, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave., Suite 3
Gaylord, MI 49735
(989) 370-8192

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

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|---|---|
| License #: | DC650080254 |
| Licensee Name: | Miss Sue's Kid Zone Children's Center |
| Licensee Address: | 465 E State Rd West Branch, MI 48661 |
| Licensee Telephone #: | (989) 345-1618 |
| Administrator/Licensee Designee: | Sue Henry, Designee |
| Name of Facility: | Miss Sue's Kid Zone Children's Center |
| Facility Address: | 465 E State Rd West Branch, MI 48661 |
| Facility Telephone #: | (989) 343-0650 |
| Capacity: | 43 |
| Program Type: | CHILD CARE CENTER |

II. Purpose of Addendum

On 09/??/2018 the licensee designee, Susan Henry, requested to modify the building into three well-defined spaces (infant area, toddler area, and preschool area) and to reduce the capacity from 49 to 43.

III. Methodology

09/18/2018 Inspection completed on-site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on September 24, 2018.

On 09/18/2018 I completed an on-site inspection. The center has three well-defined spaces.

The infant area is 10 ft. x 18.75 ft., providing a total of 187.5 square feet. This is sufficient space for 4 children ages six weeks to 30 months of age. There is a handwashing sink, diaper changing table, and four cribs.

The toddler area is 32.75 ft. x 12 ft., providing a total of 393 square feet. This is sufficient space for 8 children ages six weeks to 30 months of age. Diapers are changed in the bathroom for children in this classroom.

The preschool area is of an irregular shape. The first area is 27.5 ft. x 22 ft., the second area is 16 ft. x 28.5 ft., and the third area is 3 ft. x 11.75 ft., providing a total of 1096.25 square feet. This is sufficient space for 31 children ages 30 months and above.

The children in the toddler area use a table or two on the tiled floor for lunch and snack time. The toddlers sit with their caregivers and are separated from the preschoolers in order to maintain ratios.

A. Description of the Facility

The center is in a rural area outside of West Branch.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

The center has three well-defined spaces.

The infant area is 10 ft. x 18.75 ft., providing a total of 187.5 square feet. This is sufficient space for 4 children ages six weeks to 30 months of age. There is a handwashing sink, diaper changing table, and four cribs.

The toddler area is 32.75 ft. x 12 ft., providing a total of 393 square feet. This is sufficient space for 8 children ages six weeks to 30 months of age. Diapers are changed in the bathroom for children in this classroom.

The preschool area is of an irregular shape. The first area is 27.5 ft. x 22 ft., the second area is 16 ft. x 28.5 ft., and the third area is 3 ft. x 11.75 ft., providing a total of 1096.25 square feet. This is sufficient space for 31 children ages 30 months and above.

The children in the toddler area use a table or two on the tiled floor for lunch and snack time. The toddlers sit with their caregivers and are separated from the preschoolers in order to maintain ratios.

Equipment: The well-defined spaces are furnished with a variety of developmentally appropriate equipment. There is an adequate amount of equipment to support the capacity of 43.

Number of sinks and toilets: There are two bathrooms available for the children to use. Both bathrooms have two toilets and two handwashing sinks. There is a handwashing sink in the infant area and a food prep sink in the kitchenette area.

Outdoor play area – location, fenced or not, water hazards: The outdoor play area is enclosed and is located directly behind the building. There are no water hazards present.

Documentation of playground safety: A playground inspection was not required. The outdoor play area does not have any elevated equipment.

Documentation if a lead hazard risk assessment was required and the results: A lead inspection was not required. The building was built in 1998.

B. Program Description

Ages of children served: The center will serve children ages six weeks to 12 years of age.

Proposed days and hours of operation: The center will operate Monday through Friday from 6:30 am to 6:00 pm.

Full or part time (AM or PM sessions or both): The facility offers full-time care and preschool programming.

Other program components – transportation, swimming, food service: Children bring their lunch and snacks to the program. The program does not offer any additional program components.

V. Recommendation

I recommend changing the facilities capacity to 43 and to modifying the three well-defined spaces (infant area, toddler area, and preschool area).

Candice Case-French

September 24, 2018

Candice Case-French
Licensing Consultant

Date