



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

April 27, 2018

Jennifer Rosebrugh
887 Gerald Miller Road
West Branch, MI 48661

RE: License #: DG650389040
Rosebrugh, Jennifer
887 Gerald Miller Road
West Branch, MI 48661

Dear Ms. Rosebrugh:

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in blue ink that reads "Candice Case-French".

Candice Case-French, Licensing Consultant
Bureau of Community and Health Systems
931 S Otsego Ave., Suite 3
Gaylord, MI 49735
(989) 370-8192

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG650389040
Licensee Name:	Jennifer Rosebrugh
Licensee Address:	887 Gerald Miller Road West Branch, MI 48661
Licensee Telephone #:	(989) 965-0490
Licensee:	N/A
Name of Facility:	Rosebrugh, Jennifer
Facility Address:	887 Gerald Miller Road West Branch, MI 48661
Facility Telephone #:	(989) 965-0490
Original Issuance Date:	10/26/2017
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

04/25/2018

		No. of Records Reviewed
No. of children enrolled in care	9	9
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	7	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: The following rooms on the second floor are approved for child care use; the kitchen, playroom, bedroom one, bedroom two (nursery), and both living rooms. The children in care use the bathroom across from bedroom one.

Exiting information (including second floor and basement): There are five exits in the home. The first exit is in living room one and provides direct egress to an outside staircase leading to the front yard. The second exit is in living room two and provides direct egress to an outside staircase leading to the front yard. The third exit is in the kitchen and provides direct egress to an outside staircase leading to the backyard. The fourth exit is in the playroom and provides direct egress to an outside staircase leading to the backyard. The fifth exit is a window in bedroom two (nursery) and provides direct egress to the side yard.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an outdoor wood stove. It is no longer being used to heat the home.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1906 Records of caregiving staff and child care home family; record maintenance.

- (1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:
 - (b) A statement signed by a licensed physician or his or her designee and which attests to the individual's mental and physical health.
 - (ii) For the assistant caregivers, within 1 year prior to caring for children and at the time of subsequent renewals.

A statement signed by a licensed physician or his or her designee which attests to the individual's mental and physical health was not on file for assistant caregiver Sandra Barber. The licensee, Jennifer Rosebrugh, stated that she is aware that an assistant caregiver needs to have medical clearance on file before working with children and Ms. Barber is in the process of getting the medical clearance signed by her doctor.

R 400.1906 Records of caregiving staff and child care home family; record maintenance.

- (1) The caregiver shall maintain a file for the caregiver and each assistant caregiver including all of the following:
 - (f) Documentation from the department of human services that the assistant caregiver has not been involved in substantiated child abuse or neglect.

Documentation from the department of human services that the assistant caregiver has not been involved in substantiated child abuse or neglect was not on file for Sandra Barber. Ms. Rosebrugh stated that she was not sure if documentation from the department of human services was needed with the new law changes regarding fingerprinting.

R 400.1907 Children's records.

(1) Prior to initial attendance, the caregiver shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

I reviewed nine children's files. Out of the nine reviewed, five had missing/incomplete child information cards. Ms. Rosebrugh stated she is aware that the child information cards need to be fully completed and she would have the parents finish completing the child information cards.

R 400.1907 Children's records.

(1) Prior to initial attendance, the caregiver shall obtain the following documents:

(b) A child in care statement/receipt using a form provided by the department and signed by the parent certifying the following:

(i) Receipt of a written discipline policy.

(ii) Condition of the child's health.

(iii) Receipt of a copy of the family and group child care home rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that the assistant caregiver is 14 to 17 years of age, if applicable.

(vi) Acknowledgement that firearms are on the premises, if applicable.

(vii) If the child care home was built prior to 1978, then the caregiver shall inform the parents of each child in care and all assistant caregivers of the potential presence of lead-based paint or lead dust hazards, unless the caregiver maintains documentation from a lead testing professional that the home is lead safe.

I reviewed nine children's files. Out of the nine files reviewed, five child in care receipts were missing. Ms. Rosebrugh stated that she is aware that a child in care receipt must be completed and on file for each family. Two families have yet to return the child in care receipt.

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature shall not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hot water in the bathroom used by children in care was 139.1 degrees Fahrenheit. Ms. Rosebrugh stated that she is aware that the water must not exceed 120 degrees Fahrenheit. She did not realize the water was over the acceptable temperature.

R 400.1942 Electrical service; maintenance.

(2) All electrical outlets, including outlets on multiple outlet devices, accessible to children shall have safety covers.

Electrical outlets were accessible to children and did not have safety covers in the entryway (1) and the playroom (1). Ms. Rosebrugh stated that she is aware that the outlets must be inaccessible to children in care and she did not realize that the outlet covers were missing.

I observed rest time, lunch, free play, and bodily care. Ms. Rosebrugh and Ms. Barber were nurturing and provided a variety of developmentally appropriate activities for the children in care.

A corrective action plan was requested and approved on 04/25/2018. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home (capacity 7-12).

Candice Case-French

April 27, 2018

Candice Case-French
Licensing Consultant

Date