



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

May 1, 2018

Amy Bartlett
Great Beginnings CCC Inc
2839 Liberty Rd
Saginaw, MI 48604

RE: License #: DC730245772
Great Beginnings CCCC & K
2839 Liberty Road
Saginaw, MI 48604

Dear Ms. Bartlett:

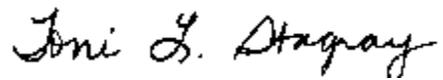
Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Toni L. Stagray". The signature is written in a cursive, flowing style.

Toni L. Stagray, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 295-0346

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC730245772

Licensee Name: Great Beginnings CCC Inc

Licensee Address: 2839 Liberty Rd
Saginaw, MI 48604

Licensee Telephone #: (989) 754-6600

Licensee/Designee: Amy Bartlett, Designee

Name of Facility: Great Beginnings CCCC & K

Facility Address: 2839 Liberty Road
Saginaw, MI 48604

Facility Telephone #: (989) 754-6600

Original Issuance Date: 02/04/2002

Capacity: 100

Age Range: Ages Birth Thru 12 years

Program Components: INFANT/TODDLER
PRESCHOOL
SCHOOL AGE
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/26/2018
 Date of Environmental Health Inspection: To be completed
 Date of Fire Safety Inspection: 2016
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 2012

		No. of Records Reviewed
No. of children enrolled in care	60	12
No. of staff employed	24	10
No. of volunteers	1	0
No. of children present at time of inspection	44	
No. of staff present at time of inspection	12	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	44	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Entire center except for kitchen, offices and storage areas.
 Approved Program Director: Jackelyn Dill
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed positive interactions and care in all classrooms. I observed children engaged in free play, literacy activities, outdoor play, lunch and rest time. Caregivers were nurturing and appropriate in their interactions with children. I observed appropriate hand washing and diapering sanitization procedures.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122(6) Lead caregiver qualifications; responsibilities.

(6) Lead caregivers shall meet 1 of the following qualifications:

(a) Bachelor's degree or higher in early childhood education, child development, or a child-related field.

(b) Associate's degree or higher in early childhood education or child development.

(c) Montessori credential with 480 hours of experience.

(d) Valid child development associate credential with 480 hours of experience. (e) High school diploma/GED with 12 semester hours in early childhood education, child development, or a child-related field and 960 hours of experience.

(f) High school diploma/GED with a combination of 12 semester hours and/or 18 CEUs to equal 180 clock hours in early childhood education, child development, or a child-related field and 1,920 hours of experience.

The young toddler room currently does not have a qualified lead caregiver. Designee Amy Bartlett said the position has been open since mid-February.

Technical Assistance: Per R400.8122(9) Lead caregivers for infants or toddlers must have 3 semester hours or 4.5 CEU's in infant/toddler development and care practices within six months of hire.

R 400.8125 Staff and Volunteers.

(10) The documentation required by subrule (4), (6), (7) and (8) of this rule shall be updated every 2 years at renewal and upon request by the department and shall be kept on file at the center.

Updated central registry clearances were not on file for eight of 10 caregivers reviewed. Ms. Barlett said these have been requested through DHHS recently and were not returned yet.

R 400.8131 Professional development requirements.

(4) All program directors, site supervisors, and caregivers shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities, including, but not

limited to, child development and learning; health, safety and nutrition; family and community collaboration; program management; teaching and learning; observation, documentation, and assessment; interactions and guidance; professionalism; and the child care center administrative rules. The center may count CPR and first aid training for up to 2 hours of the annual professional development hours in the year taken.

10 staff files were reviewed for training requirements.

For 2016, five of 10 caregivers were short on training hours. For 2017, six of 10 were short on training hours. Three caregivers were asked about their training during the inspection and said they had completed it all and turned it in, but it was not located in their respective file. During the exit conference, Ms. Barlett said three caregivers had located their training documents after the inspection.

Technical Assistance and Consultation: This deficiency is a concern since I reviewed less than half of the caregivers files and found the filing system to be unorganized. Program director Jackelyn Dill said no one is directly responsible to maintain training records. Another repeat violation for this licensing rule may result in a recommendation for a six-month provisional license.

REPEAT VIOLATION ESTABLISHED

See Renewal LSR Dated 5/05/14

Corrective Action Plan Dated 5/05/14

R 400.8131

Professional development requirements.

(9) Verification of all professional development required by this rule shall be kept on file at the center. Verification shall be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours.

Each training completed requires the appropriate documentation to be on file at the center.

Technical assistance: It is recommended each caregiver use and complete the BCAL form #4591 (Michigan Child Care and Education Professional Development Record) and maintain it and as means for keeping track of training hours. Certificates of completion must be kept on file along with this document. It is recommended one individual be responsible for monitoring records and to alert staff who are short or will be short on the required number of training clock hours.

R 400.8143 Children's records.

- (1) At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.

Five of 12 child information cards did not have the section labeled "allergies" completed by the parent(s). Six of 12 cards did not have the date of admission entered on them; two cards did not have the name of the provider (the center) listed on the back side; and one card was not signed by the parent.

Consultation: I advised Ms. Dill this section is to be completed by the center on the first day of a child's attendance.

R 400.8143(2) Children's records.

- (2) Child information cards shall be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Nine of 12 child information cards had not been updated annually; some for over two years.

R 400.8161 Emergency procedures.

- (1) Written procedures for the care of children and staff for each of the following emergencies shall be developed and implemented:
 - (c) Other natural or man-made disasters.

Written procedures for natural or man-made disasters were not included in emergency plans posted in classrooms.

Consultation: I observed some of the emergency diagrams to be worn and tattered; it is recommended these be redone and reposted. These should clearly mark exiting routes and location for fire and tornado drills.

R 400.8305(2)(b) Plan review; approval; inspections.

(2) An inspection shall be conducted by the local health department and an approval granted indicating compliance with all of the rules in this part except R 400.8330, 400.8335, and 400.8340 at all of the following:

(c) Every 2 years, at the time of renewal, if the center provides food service where food is prepared and served on-site.

The environmental health inspection had not been completed at the time of the inspection. Ms. Barlett misunderstood the process to request it from the local health department and plans to do so immediately.

R 400.8380(5) Maintenance of premises.

(5) There shall be no flaking or deteriorating paint on interior and exterior surfaces or on equipment accessible to children.

I observed flaking/deteriorating paint on a south wall near the window in the four-year-old preschool room.

Consultation: During the onsite inspection and exit conference with Ms. Barlett, the following recommendations were made:

- A better system for maintain and monitoring training records as described previously.
- I reminded a caregiver in the young toddler room annual permission to apply diaper rash cream is required.
- It was recommended emergency diagrams be updated and reposted as described previously.

III. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care facility.

Toni L. Stagray

May 1, 2018

Toni L. Stagray
Licensing Consultant

Date