



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

February 05, 2018

Cathy Cook
4990 Carpenter Rd
Tawas City, MI 48763

RE: Lic./Reg. #: DG350274060
Investigation #: **2018D0602004**
Cook, Cathy

Dear Ms. Cook:

Attached is the Special Investigation Report for the above referenced facility. The following rule violations were found during the course of the investigation:

- R400.1961(1) Parent notification of incidents, accidents, illness, or disease required; isolation; sanitation.**
(1) Caregiving staff shall promptly report to a parent any incidents, accidents, suspected illness, or other changes observed in the health of a child.
- R400.1962(1) Department notification of injury, accident, illness, death, or fire.**
(1) The caregiver shall make a verbal report to the department within 24 hours of a serious injury, accident, illness, or medical condition of a child, occurring while a child is in care, which results in emergency medical treatment or hospitalization at a health facility, or which results in a death.
- R400.1962(2) Department notification of injury, accident, illness, death, or fire.**
(2) The caregiver shall submit a written report, to the department, in a format provided by the department within 72 hours of the incident.

Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

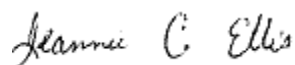
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this letter must be filed in your Licensing Notebook. Due to statutory restrictions, the attached special investigation report cannot be shared or filed in your Licensing Notebook.

Sincerely,



Jeannie Ellis, Licensing Consultant
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Gaylord, MI 49735
(989) 590-0191

enclosure

