



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

November 8, 2017

Anita Collins
2190 Wieneke Rd.
Saginaw, MI 48603

RE: License #: DC730021684
Growing Years Christian School
2190 Wieneke Road
Saginaw, MI 48603

Dear Ms. Collins:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

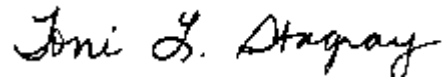
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Toni L. Stagray". The signature is written in a cursive, flowing style.

Toni L. Stagray, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 295-0346

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC730021684

Licensee Name: Collins Anita

Licensee Address: 2190 Wieneke Rd.
Saginaw, MI 48603

Licensee Telephone #: (989) 792-8670

Licensee/Designee: Anita Collins, Designee

Name of Facility: Growing Years Christian School

Facility Address: 2190 Wieneke Road
Saginaw, MI 48603

Facility Telephone #: (989) 792-8670

Original Issuance Date: 10/07/1991

Capacity: 150

Age Range: Ages Birth Thru 12 years

Program Components: INFANT/TODDLER
PRESCHOOL
SCHOOL AGE
FOOD SERVICE
TRANSPORTATION

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 11/06/2017, 11/07/2017
 Date of Environmental Health Inspection: 10/16/2017
 Date of Fire Safety Inspection: 09/28/2017
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 08/18/2017

		No. of Records Reviewed
No. of children enrolled in care	187	15
No. of staff employed	44	18
No. of volunteers	1	1
No. of children present at time of inspection	113	
No. of staff present at time of inspection	27	
No. of volunteers present at time of inspection	1	
No. of children interviewed/observed	113	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Classrooms 1-10
 Approved Program Director: Anita Collins
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspections, I observed all classrooms with children engaged in fun learning activities, a variety of free choice activities, music/movement, breakfast/lunch, outdoor play and rest/nap time. Interactions between children and caregivers were positive and nurturing. Each classroom offered an appropriate environment and learning activities to children. I observed appropriate hand washing techniques throughout the day. Children and staff records were easily accessible and well-organized. Once again, the center is to be commended for all

staff completing the professional development requirements; many had exceeded the 16 clock hours.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122 Lead caregiver qualifications; responsibilities.

(11) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center.

Lead caregiver files or training folders were reviewed for this documentation with these findings:

- Leah Parnicky's file did not have a copy of her Associates in ECE degree
- Kristy Nothelfer's file only contained her resume
- Lauren Heinz's file only contained her resume

R 400.8122 Lead caregiver qualifications; responsibilities.

(6) Lead caregivers shall meet 1 of the following qualifications:

(a) Bachelor's degree or higher in early childhood education, child development, or a child-related field.

(b) Associate's degree or higher in early childhood education or child development.

(c) Montessori credential with 480 hours of experience.

(d) Valid child development associate credential with 480 hours of experience.

(e) High school diploma/GED with 12 semester hours in early childhood education, child development, or a child-related field and 960 hours of experience.

(f) High school diploma/GED with a combination of 12 semester hours and/or 18 CEUs to equal 180 clock hours in early childhood education, child development, or a child-related field and 1,920 hours of experience.

Two classrooms have lead caregivers not yet qualified for the position; both are in progress:

- Stephanie Taylor has completed her 120 clock hours towards her CDA credential; however, does not expect to receive her CDA until the observation portion is completed in December 2017.
- Lauren Fries is working toward her CDA; she must provide documentation of the status of this process, including the time frame for completion. Ms. Fries also needs documentation of her hours of related experience; whether this experience was from college field work, student teaching, or previous employment (should be on relative letterhead).

R 400.8137 Diapering; toileting.

(7) Guidelines for diapering shall be posted in diapering areas.

Diapering procedures were not observed posted in any of the rooms where diapering occurs.

Ms. Collins said this was an oversight; she corrected the violation during the onsite inspection.

R 400.8161 Emergency procedures.

(5) A fire drill program consisting of at least 1 fire drill quarterly shall be established and implemented.

The center completed four fire drills in 2015 and 2016, but these were not conducted quarterly. The winter months continue to be overlooked or skipped.

REPEAT VIOLATION ESTABLISHED
Interim inspection Dated 2/27/15
Corrective Action Plan Dated 3/16/15

R 400.8520 Interior finishes.

(14) Combustible materials and decorations may be displayed on walls, not to exceed 20% of each wall in each room. Combustible materials and decorations suspended from or near the ceiling are prohibited.

Room 7 was observed to be in violation of having more than 20% of each wall covered with combustible materials (displays, artwork, teaching tools). As recommended in the past, all classrooms should be monitored for this on an on-going basis.

REPEAT VIOLATION ESTABLISHED

Renewal LSR Dated 11/12/15

Corrective Action Plan Dated 12/01/15

R 400.8750 Motor vehicle operator.

(2) All of the following documents shall be kept on file at the center:

(c) A copy of a valid driver's license.

Five employees/caregivers are listed as drivers for the center's busses. Upon a review of their files, I found that 4 of 5 did not have a copy of a valid(current) driver's license:

- Taylor McKeage's license on file had expired (8/29/17)
- Melissa Greenwood's license was from 2008
- Jenna Wenzel's file did not have a copy of her license
- Jamie Haggit's file did not have a copy of her license

During the exit conference with Ms. Collins, I provided consultation or technical assistance regarding the following:

- Volunteers or foster grandparents must sign the statement regarding child abuse and neglect stating they understand the center's policy regarding the same.
- When completing the staffing plan, the most recent (current) dates for the requirement must be provided.
- If form #4340 is on file for each enrolled family, the center will be in compliance.
- Please add tweezers to the first aid kits on the center's busses.
- I recommend drivers keep the copy of their current license in the notebook with their driving records, in order to monitor this. I found the copies of licenses in the general file and the copy was taken most likely, at the time of hire.

III. RECOMMENDATION

Upon the receipt of an acceptable written corrective action plan, I recommend issuance of a regular license to this child care facility.

Toni L. Stagray

November 8, 2017

Toni L. Stagray
Licensing Consultant

Date