



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

July 06, 2017

Pennie Graham  
8285 Valley Forge  
Cadillac, MI 49601

RE: Registration #: DF830271468  
**Graham, Pennie**  
**8285 Valley Forge Drive**  
**Cadillac, MI 49601**

Dear Ms. Graham:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer Vander Lugt".

Jennifer Vander Lugt, Licensing Consultant  
BCHS/Child Care Licensing Division  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 342-2454

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>Registration #:</b>	DF830271468
<b>Registrant Name:</b>	Pennie Graham
<b>Registrant Address:</b>	8285 Valley Forge Cadillac, MI 49601
<b>Registrant Telephone #:</b>	(231) 779-5472
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Graham, Pennie
<b>Facility Address:</b>	8285 Valley Forge Drive Cadillac, MI 49601
<b>Facility Telephone #:</b>	(231) 779-5472
<b>Capacity:</b>	6
<b>Program Type:</b>	CHILD CARE FAMILY HOME (CAPACITY 1-6)

## **II. Purpose of Addendum**

Ms. Graham requested to correct the approved use space and remove the master bedroom as approved use space.

## **III. Methodology**

05/31/2017 Inspection Completed On-site  
Verbal request to correct use space.

06/30/2017 Contact-Document Received  
Written request to correct use space.

## **IV. Description of Findings and Conclusions**

The terms of the original license have been modified on 06/21/2017.

### **Description of Facility**

The child care home is a ranch-style home with a basement in a residential neighborhood just outside the city of Cadillac.

### **Rooms and levels approved for child care use:**

The main level kitchen and the basement open-concept room are approved as child use space.

### **Areas not approved:**

The main level living room, bedrooms, and basement storage room are not approved as child use space.

### **Ages of children served:**

Ms. Graham cares for children birth-12 years.

### **Equipment:**

Ms. Graham has an adequate amount of toys and materials for children birth-12 years.

### **Proposed days and hours of operation:**

Ms. Graham provides care from 7:00am-4:30pm Monday-Friday. She does not provide care during the summer months.

### **Previous or concurrent licenses, including children's foster care:**

Ms. Graham has not held a previous license or registration to provide child care and has never held a foster care license.

**Exiting information (including second floor and basement):**

The main level exits include the front door which exits directly from the living room to the front yard and two doors which exit the living room to the deck and the back yard. There is also a hallway exit to the garage. The basement exits include the steps to the main level and an egress window which exits the basement storage room.

**Outdoor play area description:**

The unfenced outdoor play area is located on the east side of the home. There is an adequate amount of toys and materials including a play structure, sandbox with toys, and sidewalk chalk.

Note: There is a hot tub in the back yard. This must be secured and inaccessible to children with a hard locking cover.

**V. Recommendation**

I recommend the correction of child use space and the removal of the master bedroom as child use space.



07/06/2017

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Jennifer Vander Lugt  
Licensing Consultant

Date