



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

MIKE ZIMMER
DIRECTOR

June 2, 2015

Julie Hadley
Potterville Public Schools
420 N High St
Potterville, MI 48876

RE: License #: DC230019211
Potterville C C C
Potterville Old Elem
420 N High St
Potterville, MI 48876

Dear Ms. Hadley:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Per MCL 722.113g, this report must be filed in your Licensing Notebook

Sincerely,

Darlese McConnell, Licensing Consultant
Child Care Licensing Division
5303 S. Cedar St
P.O. Box 30321
Lansing, MI 48909
(517) 899-5695

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CHILDREN AND ADULT LICENSING
CHILD CARE LICENSING DIVISION
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

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|---|--|
| License #: | DC230019211 |
| Licensee Name: | Potterville Public Schools |
| Licensee Address: | 420 N High St Potterville, MI 48876 |
| Licensee Telephone #: | (517) 645-2696 |
| Administrator/Licensee Designee: | Julie Hadley, Designee |
| Name of Facility: | Potterville C C C |
| Facility Address: | Potterville Old Elem 420 N High St Potterville, MI 48876 |
| Facility Telephone #: | (517) 645-2444 |
| Capacity: | 76 |
| Program Type: | CHILD DAY CARE CENTER |

II. Purpose of Addendum

On May 12, 2015 Julie Hadley, Program Director/Designee, requested to move the infant/toddler classroom from Room 10 to Rooms 8 & 9 and move the preschool classroom from rooms 8 & 9 to room 10. This reduced the center capacity from 108 to 76.

III. Methodology

05/12/15 Modification Request- during renewal
05/12/15 On-site inspection completed

IV. Description of Findings and Conclusions

The terms of the original license have been modified on September 23, 1987, August 24, 2003, and May 13, 2015.

Potterville CCC is located in Potterville Public Schools, Alternative High School Building. This building services children birth-12 years of age and children in grades 9-12.

The following rooms are approved for child care:

Rooms 8 & 9 flow together but could be separated by a divider.

- Room 8 is 18 ft. x 28 ft. providing a total of 504 square feet.
- Room 9 is 28 ft. x 28 ft. providing a total of 784 square feet. The two spaces together allows for a maximum requested total capacity of 12 children birth to 3 years of age.
- Room 10 is 29 ft. x 27 ft. providing a total of 783 square. This allows for a maximum capacity of 22 children 3-5 years.

Rooms 12 & 13 flow together but could be separated by a divider.

- Room 12 is 26 ft. x 27 ft. providing a total of 702 square feet. This allows for a total capacity of 20 school-age children.
- Room 13 is 28 ft. x 27 ft. providing a total of 756 square feet. This allows for a total capacity of 20 school-age children.

This equals a total license capacity of 76 children, birth to school-age.

Ms. Hadley understands that when there is a mixed age group in the same room, the ratio of the youngest child in the room must be followed.

The following room is approved as additional child use space and was not used in determining the center's overall license capacity:

- Large Motor room has a total of 1419 square feet. Based on 50 square feet per child this allows for a maximum capacity of 28 children and based on 35 square feet per child, this allows for a maximum capacity of 41 children at any one time.

There are total of seven toilets, and seven hand washing sinks available for children's use. This supports the center's capacity.

The center does not offer transportation, food service or swimming.

An environmental health inspection of all areas was completed at the time of original issuance. The school superintendent signed the statement that certified the school is in compliance with fire safety provisions at the time of the last renewal inspection. The building has until January 2017 to complete a lead hazard risk assessment.

V. Recommendation

I recommend approval to change the infant/toddler and preschool age classroom and reduce the center capacity to 76 children.



06/02/15

Darlese McConnell
Licensing Consultant

Date