



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

March 27, 2015

Attn: Julia Koumbassa
North Campus Children's Center
2800 Plymouth Road
Ann Arbor, MI 48109

RE: License #: DC810312825
North Campus Children's Center
2800 Plymouth Road
Ann Arbor, MI 48109

Dear Ms. Koumbassa:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

Thanh Biehl, Licensing Consultant
Bureau of Children and Adult Licensing
22 Center Street
Ypsilanti, MI 48198
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC810312825
Licensee Name:	University of Michigan
Licensee Address:	2074 Fleming Building Ann Arbor, MI 48109
Licensee Telephone #:	(810) 424-5214
Administrator/Licensee Designee:	Jennie McAlpine, Designee
Name of Facility:	North Campus Children's Center
Facility Address:	2800 Plymouth Road Ann Arbor, MI 48109
Facility Telephone #:	(734) 763-3939
Capacity:	149
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On March 26, 2015, the program director, Ms. Julia Koumbassa, submitted a modification request to add a summer program for school-age children.

III. Methodology

03/26/2015 Contact document received – Modification request

IV. Description of Findings and Conclusions

The terms of the original license have been modified on:

- March 27, 2015- Addition of summer program for school-age children.
- August 28, 2014- Change of use of space.

The facility is located in a stand-alone building on the University of Michigan North Campus Research complex located at Plymouth Road and Huron Parkway. The facility will serve children ages birth to 12 years of age. It is set up to operate year round, Monday through Friday from 6:30 AM until 6:30 PM. Both full and part time sessions will be offered. The facility will not provide transportation. The facility will provide snacks.

On March 26, 2015, Ms. Koumbassa submitted a modification request to add a summer program for school-age children. The program will serve children ages 6 years through 12 years old, Monday through Friday from 9:00 AM- 5:30 PM during the summer months, June through August. The program is expected to host between 10- 12 children. The summer program will be utilizing the Art Studio when on-site. The program will use public transportation for field trips. The child care center will provide morning and afternoon snacks; parents will be responsible for providing lunch.

The modification request does not affect the current capacity of the license.

On August 28, 2014, Ms. Koumbassa submitted a modification request to change the use of space: (1) Room # 128 was previously approved as the library/teacher resource room; it will now be used as an Infant Classroom for children ages 0 month through 18 months. (2) Room #132 was previously the Infant Classroom; it will now be the Art Studio for children ages 0 month through 12 years of age. (3) Room #129 was previously the Infant Classroom; it will now be the Teacher's Resource Room. Room #129 is not approved for child care use. (4) Change the age of Room #134, #135 and #137 from age 18 months to 36 months to 12 months to 36 months.

The approved space is as follows:

- **Room 118** –The classroom was previously measured at 700 sq. ft. – adequate for up to 20 children, age 3 to 6 years, based on 35 sq. ft. per child.

- **Room 120** – The classroom was previously measured at 694 sq. ft. – adequate for up to 20 children, age 3 to 6 years, based on 35 sq. ft. per child.
- **Room 121** – The classroom was previously measured at 747 sq. ft. – adequate for up to 21 children, age 3 to 12 years, based on 35 sq. ft. per child.
- **Room 122** – The classroom was previously measured at 674 sq. ft. – adequate for up to 19 children, age 3 to 6 years, based on 35 sq. ft. per child.
- **Room 123** – The classroom was previously measured at 460 sq. ft. – adequate for up to 12 children, age 3 to 6 years, based on 35 sq. ft. per child.
- **Room 124** – The classroom was previously measured at 457 sq. ft. – adequate for up to 12 children, age 3 to 6 years, based on 35 sq. ft. per child.
- **Room 128** – (formerly known as the Library/Teacher’s Resource Room)- The classroom was previously measured at 400 sq. ft. - adequate for up to 8 children, age birth to 18 months, based on 50 sq. ft. per child.
- **Room 129** – (formerly known as the Infant Room) - The classroom was previously measured at 450 sq. ft. – This room is now the **Teacher’s Resource Room**. It is not approved for child care use.
- **Room 132** – (formerly known as the Infant Room) - The classroom was previously measured at 425 sq. ft. – **This room is now the Art Studio**. It has adequate space for up to 8 children, age birth to 18 months, based on 50 sq. ft. per child It has adequate space for up to 12 children, age 30 months and older, based on 35 sq. ft.
- **Room 134** – The classroom was previously measured at 624 sq. ft. – adequate for up to 12 children, age 12 months to 36 months, based on 50 sq. ft. per child.
- **Room 135** – The classroom was previously measured at 468 sq. ft. – adequate for up to 9 children, age 12 months to 36 months, based on 50 sq. ft. per child.
- **Room 137** – The classroom was previously measured at 400 sq. ft. – adequate for up to 8 children, age 12 months to 36 months, based on 50 sq. ft. per child.
- **Room 145** – This is a large motor room approved for children of all ages. This room is open on one end and leads directly out to the outdoor play area.

Although the total capacity of the building is 153 children, the program director has requested the capacity remain at 149 children. **Therefore, the total capacity at any one time cannot exceed 149 children.**

There are 11 toilets in classrooms and two restrooms in hallways that are equipped with three additional toilets.

There are 14 hand-washing sinks in classrooms and two restrooms in hallways that are equipped with two additional hand-washing sinks.

The total of 14 toilets and 16 hand-washing sinks is adequate for the requested capacity of 149 children.

V. Recommendation

I recommend approving the summer program for school-age children.



03/27/2015

Thanh Biehl
Licensing Consultant

Date