



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS

MIKE ZIMMER
DIRECTOR

October 12, 2015

Elaine Gallop
Lake City Area Schools
251 East Russell Street
Lake City, MI 49651

RE: Application #: DC570372441
Lake City Area Schools
251 East Russell Street
Lake City, MI 49651

Dear Ms. Gallop:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional approval with a maximum capacity of 50 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Adam Robarge".

Adam Robarge, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 342-5006

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC570372441
Licensee Name:	Lake City Area Schools
Licensee Address:	251 East Russell Street Lake City, MI 49651
Licensee Telephone #:	(231) 839-4333
Licensee/Designee:	Elaine Gallop, Designee
Name of Facility:	Lake City Area Schools
Facility Address:	251 East Russell Street Lake City, MI 49651
Facility Telephone #:	(231) 839-4333
Application Date:	02/05/2015
Capacity:	50
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

02/05/2015	On-Line Enrollment
06/25/2015	Certification of School Building Fire Safety Provisions
07/14/2015	Application Incomplete Letter Sent
07/27/2015	Environmental Health Inspection Report, rating "A"
09/18/2015	On-site Inspection – BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

This is a before and after-school program located within the Lake City Public School building.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

Room	Dimensions	Total Area	Capacity
Classroom #2	31' x 24'	744 square feet	21 children
Classroom #18	30' x 30'	900 square feet	25 children
Classroom #6 Computer Lab	31' x 24'	744 square feet	21 children
Library	56' x 28'	1,568 square feet	44 children
Auditorium	56' x 48'	2,688 square feet	50 children
Cafeteria	75' x 58'	4,350 square feet	50 children

The capacity listed is for each room. The maximum capacity of children in the program at any one time is 50 children.

Equipment:

There is an adequate amount of equipment for school-age children. This includes: tables, chairs, bean bags, storage shelves, art supplies, an art easel, paper, board games, puzzles, books, a kitchen playset, blocks, Lincoln logs, legos, chalk boards, chalk, dry erase boards, markers and science kits.

Number of sinks and toilets:

There is an adequate amount of sinks and toilets for the child care children. This includes hallway bathrooms near Classrooms #2 and #18. The girls' room has four stalls and two sinks and the boys' room has two stalls, three urinals and two sinks. There are also hallway bathrooms located near the cafeteria that are available for the child care children. The boys' room has three stalls and one sink and the girls' room has one stall, two urinals and one sink. This supports the center's capacity.

Outdoor play area:

The school playground located on the north side of the school will be used by the child care children.

Documentation of playground safety:

Parents will be informed, in writing, at the time of enrollment that the program plans on using the school's outdoor play area and equipment and that it has not been inspected by a certified playground inspector.

B. Program Description

Ages of children served:

Children aged five through seventeen years will be served by this program.

Proposed days and hours of operation:

The days and hours of operation are Monday through Friday, 6:30 a.m. to 6:00 p.m.

Full or part time (AM or PM sessions or both):

At this time, the program will only operate before and after school.

Other program components

Snacks will be provided from the cafeteria.

Name of program director and under what rules the program director is qualified:

Elaine Gallop is the approved program director under R400.8113(9)(a)(13).

C. Rule/Statutory Violations

There were no rule/statutory violations.

IV. RECOMMENDATION

I recommend issuance of a provisional approval with a capacity of 50 child care children.



10/12/2015

Adam Robarge
Licensing Consultant

Date

Approved By:



10/12/2015

Rose A. Rafferty-Aguirre
Area Manager

Date