



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS

MIKE ZIMMER
DIRECTOR

September 22, 2015

Julie Dibert
Community Unlimited
311 Ellen Street
Union City, MI 49094

RE: Application #: DC120378454
Community Unlimited @ Union City GSRP
601 Walnut Lane
Union City, MI 49094

Dear Ms. Dibert:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 18 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy A. Swope".

Timothy A Swope, Licensing Consultant
Bureau of Community and Health Systems
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 262-9838

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC120378454
Applicant Name:	Community Unlimited
Applicant Address:	311 Ellen Street Union City, MI 49094
Applicant Telephone #:	(517) 741-4656
Licensee/Designee:	Julie Dibert, Designee
Name of Facility:	Community Unlimited @ Union City GSRP
Facility Address:	601 Walnut Lane Union City, MI 49094
Facility Telephone #:	(517) 741-5790 07/13/2015
Application Date:	
Capacity:	18
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

07/13/2015	Enrollment
07/16/2015	Contact - Document Sent Rules & Act booklets
08/07/2015	Application Incomplete Letter Sent
09/10/2015	Inspection Completed- Env. Health : A
08/24/2015	Inspection Completed – Fire: A
08/06/2015	Inspection Completed - Onsite
09/21/2015	Inspection Completed – Full Compliance
09/21/2015	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Approved space:

The facility has operated as a child care center since August, 2007. Due to a change in ownership, the center will now have a new license number.

Community Unlimited Union City GSRP is located in a free standing building on the west side of Union City Elementary School. The center utilizes two rooms as approved child use space; the following rooms are approved as child use space:

- The preschool room measures 29 sq. ft. x 35sq. ft. minus a 8 sq. ft. x 6 sq. ft. section which equals a total square footage of 967 square feet. There is enough square footage to support the centers requested capacity of 18 children ages 3-5 years old.

In addition, the gymnasium will also be used as additional child use space for conducting large motor skill activities. It was not used in determining the center's overall capacity. The gymnasium measures 36 sq. ft. x 55 sq. ft. which equals a total square footage of 1,980 square feet. There is enough square footage to support the center's requested capacity of 18 children ages 3 to 5 years old.

Each room has the maximum number of children allowed listed above; however, the total capacity for this center at any one time is 18 children ages 3-5 years old. The 18 children may be distributed throughout the rooms so long as the capacity of each room is never exceeded.

Equipment:

The last onsite inspection was completed on 8/6/15. An adequate supply of age appropriate play and learning equipment was displayed at the time of the inspection. The equipment is adequate for both the ages of the children served and the center's capacity. The room arrangements were conducive to all of the programs components being offered by the center.

Number of sinks and toilets:

The facility has two toilets and two sinks available for child use which is adequate for 18 children.

Outdoor play area:

The outdoor play area is fenced and is located on the south side of the center. The outdoor play area exceeds the minimum square footage requirements for outdoor play space. There is a large grass area and a concrete area for riding toys. There are no other water hazards.

Documentation if a lead hazard risk assessment was required and the results:

The school building was constructed in 1990; therefore a lead risk assessment is not needed.

Documentation of playground safety:

The center's playground equipment contains a medium-sized play structure consisting of a swing set, all-in-one composite and parallel bars for children ages 2 – 5 years old. All of the equipment was placed over a sufficient amount of mulch protective ground cover. The outdoor play area had a safety inspection on 5/20/10 by Michael Grosso, certified playground inspector, who deemed all of the equipment in compliance with the guidelines of the 1997 edition of the Handbook for Public Playground Safety.

B. Program Description**Ages of children served:**

The center will accept children from 3-5 years of age.

Proposed days and hours of operation:

The program will operate Monday through Friday from 7:45 am until 2:30 pm.

Full or part time:

The center provides fulltime preschool programming for children ages 3-5 years old through the school year.

Other program components:

Transportation services will be provided by the parents and Union City School District.

The center will provide breakfast and lunch and snacks for the children. The meals are prepared in a centralized kitchen operated by Union City School District. The snacks will consist of prepackaged and fresh food items.

The center will partake in routine walking field trips with prior parental permission before each field trip. There will be no swimming.

Name of program director and under what rules the program director is qualified:

The approved program director is Ms. Karice Cronkhite. She is qualified under R400.8113 (9)(b) and (16). Ms. Cronkhite has been an approved program director since August of 2015.

Is there a central administrator that meets the administrative requirement?

Ms. Julie Dibert is employed to manage the centers administrative tasks; she has the required administrative training as she has a Bachelor's Degree in education from Western Michigan University and has completed 3 CEU's in childcare administration through the Office of Young Children.

Explanation of variance(s), if any:

A variance was not requested.

C. Rule/Statutory Violations

The center is in compliance with the licensing rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a provisional license to this child care center.



09/22/2015

Timothy A Swope
Licensing Consultant

Date

Approved By:



09/22/2015

Ailene Buchtrup
Area Manager

Date