



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

October 31, 2014

Julie Dibert
Community Unlimited
PO Box 56
Union City, MI 49094

RE: License #: DC120344411
Community Unlimited
221 Ellen St
Union City, MI 49094

Dear Ms Dibert:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

Timothy A Swope, Licensing Consultant
Bureau of Children and Adult Licensing
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 262-9838

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC120344411
Licensee Name:	Community Unlimited
Licensee Address:	PO Box 56 Union City, MI 49094
Licensee Telephone #:	(517) 741-4656
Administrator/Licensee Designee:	Julie Dibert, Designee
Name of Facility:	Community Unlimited
Facility Address:	221 Ellen St Union City, MI 49094
Facility Telephone #:	(517) 741-4656
Capacity:	36
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

The center has requested a modification to add Preschool room 2 for a part-time tuition based preschool program for children ages 3 to 5 years and increase their current capacity from 18 to 36 children.

III. Methodology

10/31/14: Modification request received
10/02/14: Qualified Fire Inspection – A rating – QFI
10/17/14: Environmental Health Inspection – A rating –
08/27/08: Lead Risk Assessment completed
10/31/14: Inspection completed On-site

IV. Description of Findings and Conclusions

The terms of the original license have been modified on October 31, 2014.

Community Unlimited has operated as a preschool program since September, 2013. Due to an increase in demand, the preschool program will be adding an additional part-time tuition based preschool program. Community Unlimited is located inside of one-story free standing building in Union City. The center's approved rooms and sizes are as follows:

Preschool Room 1 measures 29 sq. ft. x 37 sq. ft. which equals a total of 1,073 sq. ft. This allows for the requested capacity of 18 children ages 4 to 5 years. The licensee designee understands that two caregivers would be needed in this room if more than 12 children are present. The license designee further understands that if there is a mixed age group in this room, that the ratio is based on the ratio requirements of the youngest child.

Preschool Room 2 measures 29 sq. ft. x 39 sq. ft. which equals a total of 1,131 sq. ft. This allows for the requested capacity of 18 children ages 3 to 5 years. The licensee designee understands that two caregivers would be needed in this room if more than 10 children are present. The license designee further understands that if there is a mixed age group in this room, that the ratio is based on the ratio requirements of the youngest child.

In addition, the dance room is also approved as additional child use space, but was not used in determining the center's overall capacity. The dance room measures 24

sq. ft. x 28 sq. ft. which equals a total of 672 sq. ft. This is enough square footage to accommodate 19 children at any given time. This room is only used for large motor skill activities.

The total and approved capacity is 36 children at any one time in the facility ages 3 to 5 years old. The licensee understands that each room approved for use has a maximum number of children allowed at any one time, but the overall capacity in the center cannot exceed 36 children.

The last on-site inspection was completed on 10/31/14. The classrooms are furnished with a variety of developmentally age appropriate play and learning equipment conducive to a preschool setting. There is a sufficient amount of play and learning equipment to support the requested capacity of 36 children. The facility will continue operate through the school year, Monday thru Thursday and offer full and part-time programming. The tuition based preschool programming will operate part-time Tuesday thru Thursday from 7:45 am until 11:45 am for children ages 3 to 5 years.

The center provides breakfast, lunch and snacks for the children. The meals provided by the center are prepared in a centralized kitchen operated by the Union City School District. The snacks provided will consist of prepackaged and fresh food items. Transportation services are provided by the parents and Union City School District. There will be field trips offered by the facility with prior parental permission. There is no swimming offered by the center.

The facility has three toilets and three sinks available for the children's use which supports the requested capacity of 36 children.

The last environmental health inspection of the center was completed on 10/17/14 with an "A" rating. The last fire inspection was completed on 10/02/14 with an "A" rating. A lead inspection was completed on 8/27/08 indicating that there were no lead risks present in the child use space.

V. Recommendation

I approve the increase of child use space by adding preschool room 2 and increase in capacity from 18 to 36 children ages 3 to 5 years old.



10/31/2014

Timothy A Swope
Licensing Consultant

Date