



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

May 27, 2014

Mary Koehn  
1190 N. Sand Lake Road  
National City, MI 48748

RE: Application #: DG350361084  
Koehn, Mary Ethel  
1190 N. Sand Lake Road  
National City, MI 48748

Dear Ms. Koehn:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license for 12 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Marcia Demski, Licensing Consultant  
Bureau of Children and Adult Licensing  
1509 Washington, Ste A  
Midland, MI 48640  
(989) 598-1706

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG350361084
<b>Applicant Name:</b>	Mary Koehn
<b>Applicant Address:</b>	1190 N. Sand Lake Road National City, MI 48748
<b>Applicant Telephone #:</b>	(989) 469-4166
<b>Licensee:</b>	Mary Koehn
<b>Name of Facility:</b>	Mary Koehn
<b>Facility Address:</b>	1190 N. Sand Lake Road National City, MI 48748
<b>Facility Telephone #:</b>	(989) 469-4166
<b>Application Date:</b>	05/09/2014
<b>Capacity:</b>	12
<b>Program Type:</b>	CHILD CARE GROUP HOME (CAPACITY 7-12)

## II. METHODOLOGY

- 07/01/2013 Inspection Completed-Heating Approved
- 05/09/2014 Enrollment-Documents Received.
- 05/16/2014 PSOR on Address Completed
- 05/16/2014 Contact - Documents Sent -Public Act 116 and Child Care Home Licensing rules booklet.
- 05/21/2014 Contact - Document Received  
Copy of Environmental Health Inspection Report dated 11/20/2013.
- 05/23/2014 Application Complete/On-site Needed
- 05/23/2014 Inspection Completed On-site
- 05/23/2014 Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

Mary Koehn's group home child care is located in a white aluminum sided tri-level home, with blue shutters and blue attached garage, near National City on Sand Lake Road.

#### **Rooms and levels approved for child care use:**

The main level of the home is approved as child use space, and consists of the living room and kitchen/dining area. There is a gas fireplace in the living room, which is inaccessible to children with a child-proof latch, and it is not used during child care hours. The lower level playroom, and utility/craft activity room with a bathroom is approved as child use space, too. There is a recreation room attached to the garage, which will be used in the summer months, and eventually a wood-burning stove will be installed according to licensing rules, so the room can be used in the winter months.

#### **Areas not approved:**

The upper level of the home will not be used for child care purposes.

#### **Ages of children served:**

Children of all ages.

**Equipment:**

There is an ample supply of toys and equipment for twelve children.

**Proposed days and hours of operation:**

Child care is offered to children of all ages, Monday to Friday from 6:00 AM to 6:00 PM.

**Previous or concurrent licenses, including children's foster care:**

Mary Koehn has been providing child care in the National City area since 1995, and she moved into this house about one year ago. She is now switching from a family home to being a group home child care and she will be able to care for up to 12 children.

**Exiting information (including second floor and basement):**

The front door goes out to the front yard, and at the opposite of the house the kitchen door goes out to a deck, and the backyard area. The stairway from the lower level of the house goes up to the front door, and out to the front yard. The second exit from the lower level is at the opposite end of the playroom, and the exit door goes directly to the backyard.

**Outdoor play area description:**

Outdoor play will occur in the fenced backyard area. The children can swing, ride tricycles and bicycles, dig in sandboxes, jump rope, hula hoop, do chalk drawings, blow bubbles, play ball and do other fun outdoor activities. A trampoline outside the fenced play area is only used by Mrs. Koehn's own children.

**Additional information:**

- Pets? No  Yes  If yes, describe. The family has three pets in the house, a dog, a declawed cat and a lizard. The dog will sometimes be kept outside on a chain on the back deck.
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- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers. Occasionally a small wading pool may be used.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe. Gas fireplace that is latched and not used during child care hours.
- Fireplace/wood burner in use during child care hours? No  Yes   If yes, describe barriers to protect children from burns:

**Explanation of variances, if any:** None.

**B. Rule/Statutory Violations**

This child care home is in substantial compliance with applicable statutes and administrative rules.

**IV. RECOMMENDATION**

I recommend issuance of a provisional license to this child care group home (capacity 7-12).

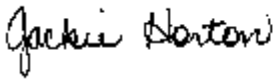


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Marcia Demski  
Licensing Consultant

05/27/14

Approved By:



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Jackie Horton  
Area Manager

05/27/14