



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

January 9, 2014

Erin Jillson  
Kent Intermediate School District  
2930 Knapp NE  
Grand Rapids, MI 49525

RE: Application #: DC410340521  
Kent ISD - Godwin GSRP  
28 Bellevue St. SE  
Grand Rapids, MI 49548

Dear Ms. Jillson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 80 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Debra Purdom, Licensing Consultant  
Bureau of Children and Adult Licensing  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 916-5206

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC410340521
<b>Licensee Name:</b>	Kent Intermediate School District
<b>Licensee Address:</b>	2930 Knapp NE Grand Rapids, MI 49525
<b>Licensee Telephone #:</b>	(616) 447-3080
<b>Licensee/Designee:</b>	Erin Jillson, Designee
<b>Name of Facility:</b>	Kent ISD - Godwin GSRP
<b>Facility Address:</b>	28 Bellevue St. SE Grand Rapids, MI 49548
<b>Facility Telephone #:</b>	(616) 252-2020
<b>Application Date:</b>	05/13/2013
<b>Capacity:</b>	80
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

08/29/2012	Inspection Completed-Fire Safety : A
05/13/2013	On-Line Enrollment
05/14/2013	Contact - Document Sent - Rule & ACT Books
05/14/2013	File Transferred To Field Office - Grand Rapids
05/14/2013	Application Complete/On-site Needed
05/16/2013	Application received in Grand Rapids / file forward to Jaime Byerly
07/26/2013	Lead Risk
09/25/2013	Inspection Completed-Environmental Health : A
12/17/2013	Inspection Completed On-site
12/17/2013	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

The Great Start Readiness Program administered by Kent ISD has relocated to South Godwin Elementary School. A Head Start program was housed here previously.

**Approved space:** Five classrooms were measured and approved for use.

Room 4 measures 31' x 26' for a square footage of 806 and will accommodate up to 23 children over the age of 2 ½. There is one sink in this room and two toilets.

Room 5 measures 31' x 28' for a square footage of 868 and will accommodate up to 25 children over the age of 2 ½. There is one sink in this room and two toilets.

Room 6 measures 30' x 27' for a square footage of 810 and will accommodate up to 23 children over the age of 2 ½. There is one sink in this room.

Room 7 measures 31' x 28' for a square footage of 868 and will accommodate up to 24 children over the age of 2 ½. There is one sink in this room.

Room 14 measures 30' x 26' for a square footage of 780 and will accommodate up to 22 children over the age of 2 ½. There is one sink in this room.

Each classroom can easily accommodate the requested capacity of 16 children per room, for a total capacity of 80. The gymnasium is also approved for large motor activity.

**Equipment:** There is a variety of developmentally appropriate toys, arts/crafts materials, books, educational supplies, furniture and other equipment in each room.

**Number of sinks and toilets:** There are separate boys' and girls' bathrooms near the classrooms. There are 7 toilets and 2 sinks in the girls' bathroom and 4 urinals, 3 toilets, and 2 sinks in the boys' bathroom.

**Outdoor play area:** The outdoor play area is located directly behind the school and is completely fenced. There are no water hazards on or near the property.

**Documentation if a lead hazard risk assessment was required and the results:** A lead risk assessment was completed on 08/11/2010 and found no lead-based paint hazards present. Continued monitoring is done by the school's facility maintenance department.

**Documentation of playground safety:** Playground safety inspection was completed on 08/03/210.

## **B. Program Description**

**Ages of children served:** Four years old

**Proposed days and hours of operation:** The program operates Monday through Thursday from 8:00AM until 3:00PM during the school year.

**Full or part time (AM or PM sessions or both):** Four classrooms offer full days from 8:00AM to 3:00PM, and one classroom offers half days. Morning sessions operate from 8:00AM until 11:00AM and the afternoon session operates from 12:00PM until 3:00PM

**Other program components:** Breakfast or lunch and a snack are provided.

**Name of program director and under what rules the program director is qualified:**

Jocelyn Tuori – Qualified under R 400.5103(3)(c).

**Is there a central administrator that meets the administrative requirement?**

Erin McGovern acts in an administrative role for all licensed programs.

**Explanation of variance(s), if any:**

A variance was granted for all of the GSRP programs administered by Kent ISD. Erin McGovern has the necessary qualifications and acts in an administrative role for all programs.

**C. Rule/Statutory Violations**

The facility is in substantial compliance with all applicable rules and statutes.

**IV. RECOMMENDATION**

I recommend approval of this child care center.



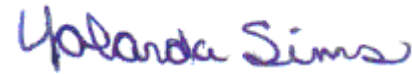
January 9, 2014

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Debra Purdom  
Licensing Consultant

Date

Approved By:



January 9, 2014

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Yolanda Sims  
Area Manager

Date