



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

September 13, 2012

Bridgette Wohlford
Appletree Learning Center Knapp, LLC
Ste. 103
2851 Michigan St.
Grand Rapids, MI 49506

RE: Application #: DC410327696
Appletree Learning Center Knapp
3100 Learning Lane
Grand Rapids, MI 49505

Dear Ms. Wohlford:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 168 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Debra Purdom, Licensing Consultant
Bureau of Children and Adult Licensing
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5206

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC410327696
Applicant Name:	Appletree Learning Center Knapp, LLC
Applicant Address:	Ste. 103 2851 Michigan St. Grand Rapids, MI 49506
Applicant Telephone #:	(616) 454-5432
Administrator/Licensee Designee:	Bridgette Wohlford, Designee
Name of Facility:	Appletree Learning Center Knapp
Facility Address:	3100 Learning Lane Grand Rapids, MI 49505
Facility Telephone #:	(616) 920-0543
Application Date:	06/14/2012
Capacity:	168
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

06/14/2012	Enrollment
06/26/2012	File Transferred To Field Office - Grand Rapids
06/27/2012	Application received in Grand Rapids
08/17/2012	Contact - Document Received
08/23/2012	Application Incomplete Letter Sent
09/12/2012	Inspection Completed-Environmental Health : A
0912/2012	Application Complete – Onsite needed.
09/12/2012	Inspection Completed – Onsite
09/13/2012	Inspection Completed - Fire Safety: A
09/13/2012	Inspection completed – Full Compliance
09/13/2012	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Approved space: There are 10 child use rooms in this newly constructed building. Rooms, sizes and capacity are as follows:

Infant Room 1: (Birth – 6 months) The classroom measures 27' x 16' = 432 square feet, and the crib room measures 24' x 9' = 216 square feet. Total square feet is 648, and will allow the requested capacity of 12 infants. There are two diaper changing areas with one sink in between and one sink in the kitchenette area.

Infant Room 2: (6 months – 12 months) The classroom measures 27' x 17' = 459 square feet and the crib room measures 24' x 9' = 216 for a total square footage of 675. This will allow the requested capacity of 12 infants. There are two diaper changing areas with a sink in between and one sink in the kitchenette area.

Faris' Room: (12 months – 18 months) measures 28' x 22' = 616 square feet. This will allow the requested capacity of 12 children under age 2 ½. There is one sink in the classroom and a separate bathroom with one child sized toilet and one sink.

Lyric's Room: (18 months – 24 months) measures 39' x 17' = 663 square feet. This will allow the requested capacity of 12 children under age 2 ½. There are two sinks in the classroom and a bathroom with one toilet and one sink.

Pedal's Room: (24 months – 30 months) measures 20' x 40' = 800 square feet. This will allow the requested capacity of 12 children under 2 ½ years of age. There are two sinks in the classroom and a separate bathroom with one toilet and one sink.

Adabelle's Room: (2 ½ - 3 years) measures 39' x 19' = 741 square feet. This will allow the requested capacity of 16 children over age 2 ½. There are two sinks in the classroom and a separate bathroom with one toilet and one sink.

Terance's Room: (3 – 4 years) measures 22' x 31' = 682 and 7' x 10' = 70 for a total square footage of 752. This will allow the requested capacity of 20 children over age 2 ½. There are two sinks in the classroom and a separate bathroom with one toilet and one sink.

Pratt's Room: (4 – 5 years) measures 31' x 29' = 899 square feet. This will allow the requested capacity of 24. There are two sinks in the classroom and a separate bathroom with one toilet and one sink.

Otis' Room: (5 years) measures 37' x 23' = 851 square feet. This will allow the requested capacity of 24 over age 2 ½. There are two sinks in the classroom and a bathroom with one toilet and one sink.

Andre's Room: (Activity/School-Age; 6 – 12 years) measures 31' x 29' = 899. This will allow the requested capacity of 24 children over age 2 ½. There are separate bathrooms for boys and girls. The boys' bathroom has two toilets and two sinks. The girls' bathroom has three toilets and two sinks.

In addition to the other bathrooms in the classrooms, there is a private bathroom with one toilet and one sink. The kitchen has a hand washing sink in addition to the required three sinks for food service.

Equipment: Each classroom is fully equipped with a wide variety of age appropriate toys, books, arts/crafts supplies and furniture.

Number of sinks and toilets: There are 30 sinks and 13 toilets in this facility, more than adequate for the requested capacity of 168.

Outdoor play area: The center's playground is currently under construction with an anticipated completion date of 09/15/2012. Upon receipt of the playground safety report certifying that the equipment and cushioning complies with licensing rules, the playground will be approved for use. Prior to this, the center will utilize a nearby park for walks and outdoor activity.

Documentation if a lead assessment was required and the results: This newly constructed building did not require a lead risk assessment.

Documentation of playground safety: Pending completion of installation of equipment and cushioning material. Children will not use this area until it is approved.

B. Program Description

Ages of children served: The program will serve children from birth through age 12.

Proposed days and hours of operation: Care is available Monday through Friday from 6:00AM until 6:00PM.

Full or part time: Full and part time care is available for all ages served. For school age children, care is available before and after school and all day during the summer months.

Other program components: The center will provide food service and transportation for field trips.

Program director: The center's program director is Christie Finch, qualified under licensing rules R 400.5103(3)(f) and (4). Ms. Finch has been employed full-time with Appletree Christian Learning Centers since September 2009, beginning as a Lead Teacher.

Explanation of variance(s), if any: None.

C. Rule/Statutory Violations

The center is in full compliance with all applicable rules and statutes.

IV. RECOMMENDATION

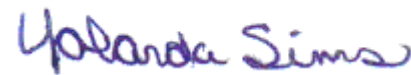
I recommend issuance of a provisional license for this child care center.



September 13, 2012

Debra Purdom, Licensing Consultant Date

Approved By:



September 13, 2012

Yolanda Sims, Area Manager Date