



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

September 14, 2011

Kevin Schmutzler  
Manistee Area Public Schools  
550 Maple Street  
Manistee, MI 49660

RE: Application #: DC510314680  
MAPS Preschool  
1309 Madison Road  
Manistee, MI 49660

Dear Mr. Schmutzler:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 20 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Beverly McSauby, Licensing Consultant  
Bureau of Children and Adult Licensing  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 922-5303

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC510314680
<b>Applicant Name:</b>	Manistee Area Public Schools
<b>Applicant Address:</b>	550 Maple Street Manistee, MI 49660
<b>Applicant Telephone #:</b>	(231) 723-3521
<b>Administrator/Licensee Designee:</b>	Kevin Schmutzler, Designee
<b>Name of Facility:</b>	MAPS Preschool
<b>Facility Address:</b>	1309 Madison Road Manistee, MI 49660
<b>Facility Telephone #:</b>	(231) 723-5212 08/08/2011
<b>Application Date:</b>	
<b>Capacity:</b>	20
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

08/08/2011	Enrollment
08/30/2011	Inspection Completed-Env. Health : A
08/30/2011	Inspection Completed On-site
08/31/2011	Inspection Completed-Fire Safety : A Certificate of School Bldg. compliance signed by super.
09/13/2011	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

The Manistee Area Public School (MAPS) Preschool program is located in the Madison Elementary School building. This building serves preschool and kindergarten children in the Manistee school district. The preschool room is located in the north east corner of the school. The approved rooms for use by preschool age children include the following:

- **Preschool Room** (no room numbers) – this room measures 35' x 25' for a total of 875 square feet. This is enough space for a capacity of 25 children ages 2 ½ years and older at one time. There is plenty of space for the requested capacity of 20 children.
- **Gym/cafeteria** – the gym/cafeteria room was not measured but it is a full size gym. This area will be used as a gym for large motor activities during inclement weather.

**Equipment:** This preschool program was an existing licensed program that relocated from another local elementary school. All of the equipment moved with the program. This includes several child sized tables and chairs; book shelves; dramatic play equipment such as a kitchen set and baby station, dress-up and baby dolls; manipulative equipment including large blocks, puzzles and duplos; sensory exploration pieces such as a sand and water table and playdoh. Other items include books, musical instruments, and discovery and exploration items.

**Number of sinks and toilets:** The classroom includes a single use bathroom with one sink and one toilet in it. There is a multiuse bathroom located near the classroom right

down the hall. There are also other multiuse bathrooms located throughout the school building.

**Outdoor play area** – The outdoor play area is located on the side of the school building. It is mostly fenced and the equipment has been inspected by a certified playground inspector. The results of the inspection by item include the following:

- Rescue 57 Fire Truck – **Does not comply** - as it was missing bolts on the seat and had no surfacing material.
- Toddler Town Structure – **Complies**
- 5 Seat Merry-Go-Cycle – **Complies**

This school building was built some time during the 1960's. As such, a lead assessment was required. A lead assessment was conducted on August 3, 2011 by an EPA Certified Lead Risk Assessor. No lead hazards were found in the classroom, halls, gym, office, kitchen or playground.

## **B. Program Description**

This preschool program will accept children ages' 3-5 years, Monday through Friday from 8:00 am until 3:30 pm. The preschool classes will be offered on the following schedule:

- **Monday, Wednesday and Friday – half day sessions for 4 year olds.**
  - **One from 8:15 am to 11:15 am**
  - **Another from 12:25 pm to 3:25 pm.**
- **Tuesday and Thursday – one half day sessions for 3 year olds.**
  - **8:15 am to 11:15 am.**

The program will offer a snack for the preschoolers but no meals will be served. Parents will transport their children to and from school.

Ms. Julie Zajac is the Program Director. Her transcripts were previously approved and are on file with the department. She also meets the administration credential requirement.

No variances were applied for or approved.

### C. Rule/Statutory Violations

The study has determined substantial compliance with applicable licensing statutes and rules.

### IV. RECOMMENDATION

I recommend issuance of a provisional license to this child care center.

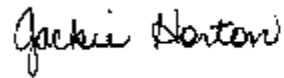


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Beverly McSauby  
Licensing Consultant

09/14/2011

Approved By:



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Jackie Horton  
Area Manager

09/14/2011