



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

August 10, 2011

Kathryn LaBlance
Bishop Baraga Catholic School
623 W Lincoln Ave
Cheboygan, MI 49721

RE: License #: DC160282305
Bishop Baraga Preschool
623 W Lincoln Avenue
Cheboygan, MI 49721

Dear Ms. LaBlance:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact Deborah Clark, Area Manager, at (906) 228-2852.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant
Bureau of Children and Adult Licensing
711 W Chisholm
Alpena, MI 49707
(989) 354-7264

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC160282305
Licensee Name:	Bishop Baraga Catholic School
Licensee Address:	623 W Lincoln Ave Cheboygan, MI 49721
Licensee Telephone #:	(231) 627-5608
Administrator/Licensee Designee:	Kathryn LaBlance, Designee
Name of Facility:	Bishop Baraga Preschool
Facility Address:	623 W Lincoln Avenue Cheboygan, MI 49721
Facility Telephone #:	(231) 627-5608
Capacity:	20
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

- To add a school-age after school program.
- To change the age range of children served from 2years 6months -5years to 2years 6months -12 years.
- To add rooms 115, 117, 127 and the gymnasium as approved child use space.

III. Methodology

05/11/11 Inspection Complete- Onsite- Renewal
05/11/11 Contact Document Received- Modification Request
06/08/11 Contact Document Received- Written Policies
07/29/11 Inspection Complete- Onsite- Modification
08/10/11 Contact Document Received- Program Director Credentials

IV. Description of Findings and Conclusions

This center would like to add a school-age component to their existing license. The proposed after school program is for school-aged children. It will operate from 3:30PM-5:30PM. The rooms that would be utilized include; room 115, room 117, room 127 and the school's gymnasium. Room 115 is 894 square feet, room 117 is 839 square feet and room 127 (the computer lab) is 810 square feet. The three classrooms and the gymnasium are free from hazards and emergency plans are posted. There are boy's and girl's bathrooms located in the hall. The boy's bathroom has three sinks, two toilets and three urinals. The girl's bathroom has three sinks and five toilets. The approved use space and the number of available sinks and toilets are more than sufficient for the capacity of 20.

The school submitted a Verification of School Building Compliance with Fire Safety Provisions statement on 03/30/11. An environmental health inspection was completed on 3/25/09.

The licensee designee, Ms. Kathryn LaBlance is the proposed program director for the after school program. Ms. LaBlance's credentials were submitted, reviewed and approved on 8/10/11.

Although we are adding this school age component to the existing preschool license there are no concerns with regards to ratio and child use space because these programs do not run simultaneously.

V. Recommendation

I recommend the addition of a school-age program component to this child care center license.

I recommend that the age range be changed to 2years 6months- 12 years.

I recommend the approval of rooms 115, 117, 127 and the school's gymnasium as approved child use space.

Jeannie C. Ellis

August 10, 2011

Jeannie Ellis
Licensing Consultant

Date

Approved By:

Deborah L. Clark

08/26/2011

Deborah Clark
Area Manager

Date