



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

August 25, 2011

Julie Everett  
Heaven's Little Helpers Child Development Center  
215 E. Main St.  
Spring Arbor, MI 49283

RE: Application #: DC380314671  
Heaven's Little Helpers Child Development  
6180 Spring Arbor Road  
Jackson, MI 49201

Dear Ms. Everett:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 35 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2585.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Cheryl Gillespie, Licensing Consultant  
Bureau of Children and Adult Licensing  
7109 W. Saginaw  
P.O. Box 30650  
Lansing, MI 48909  
(517) 335-3772

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC380314671

**Applicant Name:** Heaven's Little Helpers Child Development Center

**Applicant Address:** 215 E. Main St.  
Spring Arbor, MI 49283

**Applicant Telephone #:**

**Administrator/Licensee Designee:** Julie Everett, Designee

**Name of Facility:** Heaven's Little Helpers Child Development

**Facility Address:** 6180 Spring Arbor Road  
Jackson, MI 49201

**Facility Telephone #:** (517) 750-1100  
08/04/2011

**Application Date:**

**Capacity:** 35

**Program Type:** CHILD CARE CENTER

## II. METHODOLOGY

08/04/2011	Enrollment
08/08/2011	Contact - Document Sent Rules & Act booklets
08/09/2011	Inspection Completed On-site
08/16/2011	Inspection Completed-Environmental Health : A
08/19/2011	Inspection Completed-Fire Safety : A
08/22/2011	Inspection Completed On-site

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

- The infant room measures 17 feet x 11.5 feet and 7 feet x 3 feet providing 216 square feet. This is more than enough space for the requested capacity of 4 children between the ages of six weeks and twelve months.
- The toddler room measures 20 feet x 24.2 feet and 12 feet x 5.5 feet providing 550 square feet. This is more than enough space for the requested capacity of 11 children between the ages of twelve months and 32 months.
- The preschool/after school room measures 35.2 feet x 20 feet providing 704 square feet. This is more than enough space for the requested capacity of 20 children between 33 months and 12 years.

The total capacity is 35 children between the ages of six weeks and twelve years. The capacities noted above indicate the maximum number of children allowed in each room at any one time.

**Equipment:** There is a wide variety and adequate amount of age appropriate equipment available for the children's use. The quantity of equipment supports the center's capacity of 35.

**Number of sinks and toilets:** There are a total of four sinks and three toilets available for use throughout the center. This is enough to accommodate the number of children in the center's licensed capacity.

**Outdoor play area - location, fenced or not, water hazards:** The center has a fenced play area for infants and toddlers. A large grassy area is available for preschool and school aged children. The center has a variety of outdoor play equipment available for use by the children. The center is located on eleven acres and does not contain a water hazard.

**Documentation if a lead assessment was required and the results:** The center is located in a building that was constructed in 1995. A lead risk assessment was not required.

**Documentation of playground safety:** The outdoor play area does not have installed play equipment; therefore a playground inspection was not required.

## **B. Program Description**

**Ages of children served:** The center will care for children six weeks through twelve years of age.

**Proposed days and hours of operation:** The center will operate Monday through Friday, from 6:00am to 6:00pm.

**Full or part time (AM or PM sessions or both):** The center provides full and part day care.

**Other program components - transportation, swimming, food service:** The center will not be offering transportation or swimming. Parents provide lunch for their children. Snacks are provided by the center.

**Name of program director and under what rule the program director is qualified. Document how the center meets the administrative requirement if a variance was granted.** Julie (Smith) Everett is the program director. She was previously qualified under the 2004 licensing rule R 400. 5103(2) and has been a program director continuously since then. Therefore, R 400.5103(5) allows her to be a program director without being qualified again under the current rules.

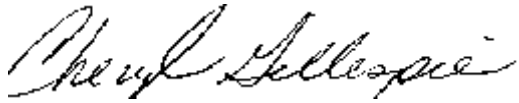
**Explanation of variance(s), if any:** There are no rule variances.

## **C. Rule/Statutory Violations**

There were no rule violations.

**IV. RECOMMENDATION**

I recommend issuance of a provisional license to this child care center.



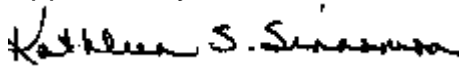
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Cheryl Gillespie  
Licensing Consultant

Date

08/25/2011

Approved By:



08/25/11

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Kathleen S. Sinnamon  
Area Manager

Date