



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

August 4, 2011

Melissa Rodriguez  
Grace Centers of Hope  
35 East Huron  
Pontiac, MI 48342

RE: Application #: DC630308286  
Hands of Hope Childcare Center  
18 E. Perry  
Pontiac, MI 48342

Dear Ms. Rodriguez:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a 6-month provisional license with a maximum capacity of 43 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Jennifer A. Lietz, Licensing Consultant  
Bureau of Children and Adult Licensing  
Suite 1000  
28 N. Saginaw  
Pontiac, MI 48342  
(248) 975-5090

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC630308286
<b>Applicant Name:</b>	Grace Centers of Hope
<b>Applicant Address:</b>	35 East Huron Pontiac, MI 48342
<b>Applicant Telephone #:</b>	(248) 334-2187
<b>Administrator/Licensee Designee:</b>	Melissa Rodriguez, Designee
<b>Name of Facility:</b>	Hands of Hope Childcare Center
<b>Facility Address:</b>	18 E. Perry Pontiac, MI 48342
<b>Facility Telephone #:</b>	(248) 334-2187
<b>Application Date:</b>	05/13/2010
<b>Capacity:</b>	43
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

05/13/2010	Enrollment
05/18/2010	Contact - Document Sent Rules & Act booklets
05/27/2010	Application Incomplete Letter Sent
03/04/2011	Contact - Document Received Letter stating their anticipated opening date will be June 2011. Doing some remodeling and getting playground installed.
03/14/2011	Contact - Document Received Lead Risk Assessment for the inside. The outside lead risk was completed on 6/9/11.
07/18/2011	Inspection Completed-Water Heater
07/22/2011	Inspection Completed-Environmental Health : A
07/25/2011	Inspection Completed-Heating Approved Boiler inspection 1/22/10 - 1/21/13
07/25/2011	Inspection Completed On-site
07/26/2011	Contact - Document Received Playground Inspection.
08/04/2011	Inspection Completed-Fire Safety : A
08/04/2011	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

There are four rooms in this building. The rooms were measured as follows from the front door on:

- The Ocean Room is 32 ft. X 13 ft., providing a total of 416 square feet. This allows for a total capacity of 12 children aged 2 ½ and older and 8 children aged birth through 2 ½. This room will primarily be used for children aged four and

older, but the computers are housed in this room so younger children will use it sometimes as well.

- The Farm Room is 35 ft. X 14 ft., providing a total of 490 square feet. This allows for a total capacity of 14 children aged 3 – 4 years. There are two sinks in this classroom.
- The Caterpillar Room is 23 ft. X 18 ft., providing a total of 414 square feet. This allows for a total capacity of 8 children aged birth through 2 ½ and 12 children aged 2 ½ and older. This room will be used by all of the children for craft projects and to eat lunch. This room is not used specifically as a classroom so it is not counted in the center's total capacity. There is one sink in this room.

The Safari Room will be used for infants and toddlers and has two sides:

- The napping and playing side is 17 ft. X 15 ft., providing a total of 255 square feet. This allows for a total capacity of 5 children aged birth through 2 ½ years. There is one sink on this side of the room.
- The eating and playing side is 27 ft. X 18 ft., plus 9 ft. X 18 ft., providing a total of 648 square feet. This allows for a total capacity of 12 children aged birth through 2 ½ years. There is one sink on this side of the room.

The total capacity of the center is 43 children at any one time.

### **Equipment:**

There is an adequate supply of toys and equipment in each classroom that is developmentally appropriate for each age group.

### **Number of sinks and toilets:**

There are sinks in every classroom except for the Ocean Room. There are bathrooms throughout the building in the hallway. There are a total of four toilets, one urinal, and eight sinks throughout the building which is sufficient for the capacity of 43 children.

### **Outdoor play area - location, fenced or not, water hazards:**

The outdoor play area is completely fenced and located on the east side of the building. There is one elevated play structure with a slide and climbing areas. Shredded rubber tires are used as ground cover. There is also a sandbox, a sand and water table, funnel ball, riding toys, and hula hoops for the children to play with. For infants and toddlers there are three small Little Tyke pieces. There are two shade trees and a canopy to sit under if it is hot outside and there are also picnic tables.

**Documentation of playground safety:**

A playground safety inspection was completed by Dana Johns on July 26, 2011 with full compliance for all of the equipment. The elevated structure is appropriate for children 2 -5 years of age.

**Documentation if a lead assessment was required and the results:**

A lead risk assessment was completed on the inside of the building on March 4, 2011 and on the outside of the building on June 9, 2011. Both inspections indicated no lead hazards.

**B. Program Description**

**Ages of children served:**

The center will care for children from birth through 12 years of age.

**Proposed days and hours of operation:**

The center will be open year round Monday through Friday from 8:30 AM – 5:30 PM.

**Full or part time (AM or PM sessions or both):**

The center will provide both full and part time care. Children may come anytime between 8:30 AM and 5:30 PM.

**Other program components - transportation, swimming, food service:**

The center will not be providing transportation at this time, but would like to in the future. Consultation was provided to the program director Melissa Rodriguez on the transportation rules.

The center will not partake in swimming activities.

Lunch will be brought over from the licensed commercial kitchen at the Grace Centers of Hope located at 35 E. Huron St. Pontiac, MI 48342. The center will provide AM and PM snacks for the children. Lunch and snack menus were posted at the center.

**Name of program director and under what rule the program director is qualified. Document how the center meets the administrative requirement if a variance was granted.**

The program director and licensee designee is Melissa Rodriguez. She qualifies under rule R 400.5103 (3)(b) and (4). She has a Bachelor of Arts Degree in elementary Education from Cedarville College in Ohio. She has 4 credits in child care administration.

**Explanation of variance(s), if any:**

There are no variances.

**C. Rule/Statutory Violations**

There were no rule violations.

**IV. RECOMMENDATION**

I recommend issuance of a 6-month provisional license to this child care center.

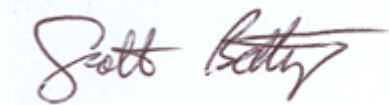


---

Jennifer A. Lietz  
Licensing Consultant

Date: 08/04/11

Approved By:



8/05/2011

---

Scott W. Bettys  
Area Manager

Date