



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

March 23, 2011

Donna McDowell-Chirco
Northbrook Early Childhood Academy LLC
51850 North Ave
Macomb, MI 48042

RE: Application #: DC500309692
Northbrook Early Childhood Academy LLC
51850 North Ave
Macomb, MI 48042

Dear Ms. McDowell-Chirco:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 36 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 228-2093.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Juanita G. Velasquez, Licensing Consultant
Bureau of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 228-4965

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC500309692
Applicant Name:	Northbrook Early Childhood Academy LLC
Applicant Address:	51850 North Ave Macomb, MI 48042
Applicant Telephone #:	(586) 598-5112
Administrator/Licensee Designee:	Donna McDowell-Chirco, Designee
Name of Facility:	Northbrook Early Childhood Academy LLC
Facility Address:	51850 North Ave Macomb, MI 48042
Facility Telephone #:	(586) 598-5112
Application Date:	07/14/2010
Capacity:	36
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

07/06/2010	Inspection Completed-Fire Safety : C
07/14/2010	Enrollment
07/15/2010	Application Incomplete Letter Sent requested tax ID#
07/28/2010	Application Incomplete Letter Sent application w/corporate info & 1326 for Donna
08/06/2010	Application Complete/On-site Needed
08/10/2010	Contact - Document Received Licensing file received from Central Office on 8/10/2010.
08/10/2010	Comment Orientation scheduled 8/16/2010; flyer mailed 8/11/2010.
08/16/2010	Comment Orientation attended 8/16/2010. (Donna McDowell-Chirco / 6 hours training granted).
08/19/2010	Application Incomplete Letter Sent EHI needed-fire safety c rating
08/23/2010	Inspection Completed On-site
10/13/2010	Inspection Completed On-site
02/07/2011	Contact - Document Received Program director credentials received.
02/10/2011	Inspection Completed-Fire Safety : A
03/11/2011	Inspection Completed-Env. Health : A
03/21/2011	Inspection Completed On-site
03/22/2011	Inspection Completed On-site
03/22/2011	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

Northbrook Early Childhood Academy is located inside the Bethel Church of the Nazarene in Macomb Township. On March 23, 2011, a final inspection was conducted at the facility. The following rooms were measured and approved for child care use:

<u>Room</u>	<u>Square Footage</u>	<u>Capacity</u>
Infant/Young Toddler	808 square feet	12
Older Toddler	309 square feet	8
3 year old preschool	280 square feet	8
4 year old preschool/school age	280 square feet	<u>8</u>
Total capacity:		36

The infant/young toddler room has a total room capacity of 16 children. However, based on group size, the room capacity is 12. The licensee is aware that a well-defined space separating infants and young toddlers, a lead caregiver with infant /toddler credentials and a modification request are required prior to increasing the room capacity to 16.

Equipment:

The facility has an adequate supply of developmentally appropriate furniture and equipment for children based on the total capacity of 36.

Number of sinks and toilets:

There are seven toilets and eight sinks available for children's use in the facility. The infant/toddler room has separate food and diapering sinks available.

Outdoor play area - location, fenced or not, water hazards:

The outdoor play area is located behind the facility far from the main road. The area is not fenced. There are no water hazards on or adjacent to the premises.

Documentation if a lead assessment was required and the results:

A lead assessment was not required since the building was constructed after 1978.

Documentation of playground safety:

The licensee will not use the existing outdoor playground equipment since it has not been inspected and approved by a certified playground inspector. The licensee has an adequate amount of outdoor activities and play equipment for children's use.

B. Program Description

Ages of children served:

The center will offer care to children ages 6 weeks to 12 years of age.

Proposed days and hours of operation:

The center will offer child care Monday through Friday from 6:00 a.m. to 6:00pm. The center will operate year round.

Full or part time (AM or PM sessions or both):

The center offers full day child care for infants and toddlers and a morning preschool program with extended child care available before and after school. The center also offers school aged child care before and after school and during school vacations, including the summer.

Other program components - transportation, swimming, food service:

Transportation and swimming are currently not offered.

Parents will provide meals and snacks for their children.

Name of program director and under what rule the program director is qualified. Document how the center meets the administrative requirement if a variance was granted.

The licensee has named Jennifer McTaggart as the center program director. Ms. McTaggart has the appropriate educational qualifications to meet the requirements of licensing rules R400.5103(a) and (4). Ms. McTaggart has the required CPR, first aid and blood-borne pathogens training.

Explanation of variance(s), if any:

The department has not granted the facility any variances.

C. Rule/Statutory Violations

There were no rule or statutory violations cited.

IV. RECOMMENDATION

I recommend issuance of a provisional license to this child care center.

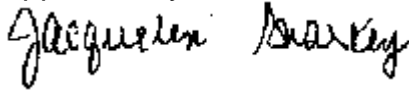


03/23/2011

Juanita G. Velasquez
Licensing Consultant

Date

Approved By:



03/23/2011

Jacquelin Sharkey
Area Manager

Date