



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

ISMAEL AHMED  
DIRECTOR

September 3, 2010

Nancy Secor  
Eight Cap Inc  
904 Oak Dr - Turk Lake  
Greenville, MI 48838

RE: Application #: DC370309820  
Mt Pleasant Head Start  
3771 N. Mission Rd.  
Rosebush, MI 48878

Dear Ms Secor:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a provisional license with a maximum capacity of 40 is issued.

Please review the attached documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-2717.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Mary Pat Jennings, Licensing Consultant  
Bureau of Children and Adult Licensing  
1919 Parkland Drive  
Mt. Pleasant, MI 48858-8010  
(989) 772-8476

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC370309820
<b>Applicant Name:</b>	Eight Cap Inc
<b>Applicant Address:</b>	904 Oak Dr - Turk Lake Greenville, MI 48838
<b>Applicant Telephone #:</b>	(616) 754-9315
<b>Administrator/Licensee Designee:</b>	Nancy Secor, Designee
<b>Name of Facility:</b>	Mt Pleasant Head Start
<b>Facility Address:</b>	3771 N. Mission Rd. Rosebush, MI 48878
<b>Facility Telephone #:</b>	(989) 433-2962
<b>Application Date:</b>	08/11/2010
<b>Capacity:</b>	40
<b>Program Type:</b>	CHILD CARE CENTER

## II. METHODOLOGY

06/25/2010	Inspection Completed-Fire Safety : A Superintendent's letter
08/11/2010	Enrollment
08/27/2010	Inspection Completed On-site
09/02/2010	Contact - Document Received Lead Hazards Risk Assessment
09/02/2010	Inspection Completed On-site
09/03/2010	Inspection Completed-Env. Health : A
09/03/2010	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

#### **Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

Mt Pleasant Head Start is located in Rosebush Elementary School in the village of Rosebush. The center will occupy two classrooms on the south end of the building, Rooms 100 and 101.

Room 100 is a self-contained classroom with approximately 818 square feet of child use space, which is adequate for 23 children at any one time. Room 101 is also a self-contained classroom, and has approximately 748 square feet of child use space, which is adequate for 21 children.

Eight CAP has requested a capacity of 20 preschool age children in each classroom for a total licensed capacity of 40 children at any one time.

Children will have access to the cafeteria at Rosebush for indoor large muscle play and for meals. The cafeteria has approximately 2,940 square feet of child use space. At the time of the on-site inspection, a large quantity of school furniture was being temporarily stored in the cafeteria. Children will not use the cafeteria until the stored items are removed.

#### **Equipment:**

Mt Pleasant Head Start has a more than adequate collection of age appropriate furniture, toys and equipment for the requested capacity of 40 children.

**Number of sinks and toilets:**

Each of the two classrooms has a restroom with a toilet. Both rooms have sinks located outside the restrooms in the classrooms.

**Outdoor play area - location, fenced or not, water hazards:**

Rosebush Elementary is surrounded by large unfenced play areas on the south, west and north sides of the building. There are no water hazards in the vicinity.

Children will play on the large grassy areas on the south and west sides of the building. There is also a large paved area near the southwest corner of the building and a paved oval track behind the building where children can ride wheeled toys.

**Documentation if a lead assessment was required and the results:**

A lead risk hazard assessment was conducted on 08/13/10. A report dated 08/19/10 stated that there are no lead paint or lead based hazards at Rosebush Elementary.

**Documentation of playground safety:**

There is permanently installed playground equipment designed for younger children on the south side of the school, but it has not yet been inspected by a certified playground inspector. Eight CAP Head Start has submitted a written statement saying that they will not use the playground equipment until it has been inspected and approved as required by licensing regulations.

**B. Program Description**

**Ages of children served:**

The program will be licensed for ages 2 ½ through 6, however the majority of children enrolled in the program will be 4 years old.

**Proposed days and hours of operation:**

The program operates during the regular school year, Tuesdays through Fridays.

**Full or part time (AM or PM sessions or both):**

Head Start offers two half-day sessions. The morning program operates from 8:30 am to noon and the afternoon class runs from noon until 3:30.

**Other program components - transportation, swimming, food service:**

Head Start provides transportation to and from school. Program vehicles, bus drivers and bus aides meet the requirements of the licensing rules regarding transportation.

**Name of program director and under what rule the program director is qualified. Document how the center meets the administrative requirement if a variance was granted.**

The program directors at Mt Pleasant Head Start are Jamie Jakubowski and Samantha Christner. Both Ms. Jakubowski and Ms. Christner meet the requirements of R 400.5103(3)(a) and R 400.5103(4).

**Explanation of variance(s), if any:**

There are no variances.

**IV. RECOMMENDATION**

I recommend issuance of a provisional license to this child care center.

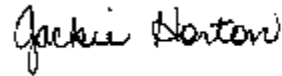


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Mary Pat Jennings  
Licensing Consultant

09/03/10

Approved By:



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Jackie Horton  
Area Manager

09/03/10