



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 9, 2023

Teasha McIntosh
Community Unlimited
221 Ellen Street
Union City, MI 49094

RE: License #: DC120378454
Community Unlimited @ Union City GSRP
601 Walnut Lane
Union City, MI 49094

Dear Ms. McIntosh:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

FOR CDC ONLY

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Charnell Lennox".

Charnell Lennox, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC120378454
Licensee Name:	Community Unlimited
Licensee Address:	221 Ellen Street Union City, MI 49094
Licensee Telephone #:	(517) 741-4656
Administrator/Licensee Designee:	Teasha McIntosh, Designee
Name of Facility:	Community Unlimited @ Union City GSRP
Facility Address:	601 Walnut Lane Union City, MI 49094
Facility Telephone #:	(517) 741-5798
Capacity:	30
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

The purpose of the addendum is to increase capacity to accommodate an after school program in the gymnasium of the building.

III. Methodology

01/4/2023- Modification Request Received.

01/09/2023-Inspection completed onsite

01/09/2020-Modified terms

IV. Description of Findings and Conclusions

The terms of the original license were modified on 9/21/2015 and 10/06/2020 and 4/12/2022 and 11/15/2022.

Community Unlimited Union City GSRP is located in Union City Elementary School. The center currently utilizes the free standing building located on the west side of the school. The free standing building measures 29 sq. ft. x 40 sq. ft. which equals a total square footage of 1,160 square feet. There is enough square footage to support the centers requested capacity of 18 preschool children ages 3-5 years.

In addition, the gymnasium will also be used as additional child use space for conducting large motor skill activities and hosting the after school program for school age children. It was used in determining the center's overall capacity. The gymnasium measures 36 sq. ft. x 55 sq. ft. which equals a total square footage of 1,980 square feet. There is enough square footage to support the center's requested capacity of 30 children of preschool and school age. The licensee understands that the ratio is determined by the youngest child in the group for mixed age groups.

The terms of the original license were modified on 9/21/2015 and 10/06/2020 and 4/12/2022.

Community Unlimited Union City GSRP is located in Union City Elementary School and the before and after school program is located in a free standing building on the west side of Union City Elementary School. The center utilizes three rooms as approved child use space; the following rooms are approved as child use space:

- Preschool room 1 inside of Union City Elementary School measures 40 sq.ft. x 32 sq.ft. which equals 1,280. There is enough square footage to support the requested capacity for that room of 18 children ages 3-5 years old.

- The before and after school room located in the free standing building measures 29 sq. ft. x 40 sq. ft. which equals a total square footage of 1,160 square feet. There is enough square footage to support the centers requested capacity of 30 children ages 5-17 years.

In addition, the gymnasium will also be used as additional child use space for conducting large motor skill activities. It was not used in determining the center's overall capacity. The gymnasium measures 36 sq. ft. x 55 sq. ft. which equals a total square footage of 1,980 square feet. There is enough square footage to support the center's requested capacity of 30 children of preschool and school age.

Each room has the maximum number of children allowed listed above; however, the total capacity for this center at any one time is 30 children ages 3-17 years old.

The last onsite inspection was completed on 01/09/2023. An adequate supply of age appropriate play and learning equipment was displayed at the time of the inspection. The equipment is adequate for both the ages of the children served and the center's capacity. The room arrangements were conducive to all of the programs components being offered by the center.

The facility has 9 toilets and 8 sinks available for child use which is adequate for 30 children.

The outdoor play area is fenced and is located on the south side of the center. The outdoor play area exceeds the minimum square footage requirements for outdoor play space. There is a large grass area and a concrete area for riding toys. There are no other water hazards.

The school building was constructed in 1990; therefore a lead risk assessment is not needed.

The center's playground equipment contains a medium-sized play structure consisting of a swing set, all-in-one composite and parallel bars for children ages 2 – 5 years old. All of the equipment was placed over a sufficient amount of mulch protective ground cover. The outdoor play area had a safety inspection on 5/20/10 by Michael Grosso, certified playground inspector, who deemed all of the equipment in compliance with the guidelines of the 1997 edition of the Handbook for Public Playground Safety.

The center will accept preschool children from 3-5 years of age for the preschool component and 5-17 years of age for the after school component.

The program will operate Monday through Friday from 8:00 A.M. until 5:30 P.M.

The center provides fulltime preschool programming for children ages 3-5 years old through the school year and after school programming for children 5-17 years of age. The center will provide summer care to school age children ages 5-17 years of age full time during the months of June, July and August.

Transportation services will be provided by the parents and Union City School District.

The center will provide breakfast and lunch and snacks for the children. The meals are prepared in a centralized kitchen operated by Union City School District. The snacks will consist of prepackaged and fresh food items.

The center will partake in routine walking field trips with prior parental permission before each field trip. There will be no swimming.

The approved program director is Sue Tamara. She has been approved as

V. Recommendation

I recommend an increase in capacity from 18 to 30 and the addition of an after school program for school age children.

Charnell Lennox

1/9/2023

Charnell Lennox
Licensing Consultant

Date