



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 9, 2022

Chelsea Lofton  
Community Unlimited  
221 Ellen Street  
Union City, MI 49094

RE: License #: DC130362996  
Investigation #: 2023D0217001  
CU GSRP @ Homer

Dear Ms. Lofton:

I conducted a special investigation because the child care licensing division received a complaint against your facility that related to licensing rules or law. The allegations were related to the following:

- |                     |   |
|---------------------|---|
| MCL<br>722.115m(13) | Child care center, group child care home, or family child care home; requirements for licensure.  |
| R 400.8125(2)       | Staff; volunteer; requirements.   |
| MCL 722.115(2)      | License required; applicability; application; forms; investigations; on-site visit; issuance or renewal of license; investigation and certification of foster family home or group home; placement of children in foster family home, family group home, unlicensed residence, adult foster care family home, or adult foster care small group home; certification; criminal history check; "good moral character" defined. |

The details of the allegations are in the attached report. To investigate the allegations, I interviewed the licensee designee, child care staff and others with relevant information.

As a result of this investigation, I found the following violation(s):

- MCL 722.115m(13)**      **Child care center, group child care home, or family child care home; requirements for licensure.**
- R 400.8125(2)**      **Staff; volunteer; requirements.**
- MCL 722.115(2)**      **License required; applicability; application; forms; investigations; on-site visit; issuance or renewal of license; investigation and certification of foster family home or group home; placement of children in foster family home, family group home, unlicensed residence, adult foster care family home, or adult foster care small group home; certification; criminal history check; "good moral character" defined.**

I recommend no change to the current license status.

Due to the violations, you must send us a corrective action plan by 12/29/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

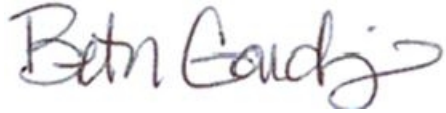
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

	Yes	No
A rule or law violation was found and a serious injury or death occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A rule or law violation was found and abuse and/or neglect of a child occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

This report and any related corrective action plans must be filed in your licensing notebook. This report and any related corrective action plans will be online for parents to review under the [Statewide Search for Licensed Child Care Centers and Homes](#).

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Sincerely,

A handwritten signature in dark ink that reads "Beth Gaudin". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Beth Gaudin, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa  
P.O Box 30664  
Lansing, MI 48909  
(269) 615-5489

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**THIS REPORT CONTAINS QUOTED PROFANITY**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC130362996
<b>Investigation #:</b>	2023D0217001
<b>Complaint Receipt Date:</b>	10/11/2022
<b>Investigation Initiation Date:</b>	10/11/2022
<b>Report Due Date:</b>	12/10/2022
<b>Licensee Name:</b>	Community Unlimited
<b>Licensee Address:</b>	221 Ellen Street Union City, MI 49094
<b>Licensee Telephone #:</b>	(517) 741-4656
<b>Administrator:</b>	Chelsea Lofton, Designee
<b>Licensee Designee:</b>	Chelsea Lofton, Designee
<b>Name of Facility:</b>	CU GSRP @ Homer
<b>Facility Address:</b>	403 South Hillsdale Homer, MI 49245
<b>Facility Telephone #:</b>	(517) 568-4464
<b>Original Issuance Date:</b>	10/06/2014
<b>License Status:</b>	REGULAR
<b>Effective Date:</b>	04/20/2021
<b>Expiration Date:</b>	04/19/2023
<b>Capacity:</b>	36
<b>Program Type:</b>	CHILD CARE CENTER

**II. ALLEGATION(S)**

	<b>Violation Established?</b>
Child care staff member Coral Shook is no longer conducive to the welfare of children.	Yes

**III. METHODOLOGY**

10/11/2022	Special Investigation Intake 2023D0217001
10/11/2022	Special Investigation Initiated - Telephone Phone contact with licensee designee Chelsea Lofton.
10/13/2022	Contact - Telephone call made- Phone contact with Michigan State Police Jackson Post. They reported that a FOIA request is needed to obtain report.
10/14/2022	Contact - Telephone call made. Phone contact with Coral Shook. Arranged face to face virtual meeting.
10/14/2022	Contact - Face to Face- Face to face virtual interview with Coral Shook from 12:30 PM to 1:00 PM.
11/15/2022	Contact - Document Received Police report received from Michigan State Police.
11/16/2022	Contact - Document Sent Email sent to Department of Health and Human Services worker Brenden Taylor and supervisor Rillie Thilo.
11/16/2022	Contact - Telephone call received Phone contact with Department of Health and Human Services Supervisor Rillie Thilo.
11/30/2022	Contact - Telephone call received Phone call received from Ms. Thilo.
12/01/2022	Contact - Telephone call made Phone contact with Hillsdale County Prosecutor office assistant for Jamie Wisniewski.

12/01/2022	Contact - Document Sent Email contact with Departmental Analyst Cheryl Ghandi.
12/05/2022	Inspection Completed-BCAL Sub. Compliance
12/05/2022	Corrective Action Plan Requested and Due on 12/27/2022
12/05/2022	Exit Conference-email contact with Ms. Lofton.

**ALLEGATION: Child care staff member Coral Shook is no longer conducive to the welfare of children.**

**INVESTIGATION:** On 10/11/2022 I completed phone contact with licensee designee Chelsea Lofton. Ms. Lofton reported that she found out on 10/10/2022 that child care staff member (CCSM) Coral Shook was arrested on criminal charges of Criminal Sexual Conduct 1<sup>st</sup> degree (CSC 1<sup>st</sup>) with a minor child. Ms. Shook did not self-report, but another child care staff member told Ms. Lofton. Ms. Lofton reached out to the Hillsdale County Sheriff's office and was told that the Michigan State Police Jackson post was handling the investigation. She notified Ms. Shook today that she is not allowed to return to the child care facility until further information is obtained. She has not directly spoken to Ms. Shook about the arrest or the allegations and has no further information. Ms. Lofton denied any prior issues or concerns with Ms. Shook.

On 10/13/2022 I completed phone contact with the Michigan State Police Jackson post administrative office. They confirmed that Ms. Shook was arrested on 10/10/2022. They indicated that the arrest charge was for a CSC 3<sup>rd</sup> degree filed in August 2022 with warrant issued in September for arrest. A report was on file but they could not provide further information without a Freedom of Information Act (FOIA) request.

On 10/13/2022 our department submitted a FOIA request to the Michigan State Police Jackson post.

On 10/14/2022 I completed a virtual face to face interview with Ms. Shook. She reported that on 10/10/2022 she was arrested on an outstanding warrant for CSC 3<sup>rd</sup> degree. She had no idea there was a warrant and she was "blindsided" by the arrest. Ms. Shook stated that the allegations against her are false and are stemming from conflict she has with a former employer and friend.

Ms. Shook stated that she worked at a salon from July 2022 through August 2022. Her best friend of the last two years was the manager at the salon. She was also good friends with her friend's husband and their kids. She did not really like working at the salon, so she quit in late August. Her friend was very upset with her for

quitting and took it personally. Once she decided to quit her friend has been mad at her and they have been not getting along or talking.

Ms. Shook stated that during her friendship, she also became close with her friend's husband and their children. Her friend has two male children, one is 12 or 13 years old and the other is 15 or 16 years old. She has spent time with her friend's children both with her friend and husband and alone. She would be alone with their children when she would periodically take them to school, racetrack, or other activities. Her own younger children (3 and 4 years old) would also be present with her when she would have her friend's children. Ms. Shook stated that at times she would just take the oldest son to events, but they were always either in the car or in public and her children were present.

Ms. Shook had no idea of the allegations until she was arrested and put in jail. She then found out while in jail that it was alleged that she had sexual contact with her friend's older child. She was not provided with any details or specifics. She denied any sexual contact or inappropriate contact of any sort with this child or any child. She has no idea if the child has made accusations or if this is all stemming from the parents.

Ms. Shook expressed that her friend has not asked her about the allegations. She was completely "stunned and shocked" by the whole situation. She is not sure when it is alleged that she had sexual contact with the child. She has not seen her friend or the child since August 2022.

Ms. Shook stated that she has never had any history of concerns with any children and had no issues with children at the child care. She has not yet spoken to anyone at the child care facility but was notified that she is temporarily suspended. She is planning to meet with her attorney later today regarding the criminal charges.

On 10/17/2022 I received notification from Ms. Lofton that they are officially terminating Ms. Shook. She indicated that Ms. Shook has not reached out to them regarding the situation or made any effort to discuss it when them. I confirmed that Ms. Shook was disconnected from the child care facility.

On 11/15/2022 I received the redacted Michigan State Police (MSP) report regarding Ms. Shook. The report indicated that on 8/13/2022, MSP received a complaint alleging criminal sexual conduct between Ms. Shook and a male minor. The allegations came from an adult male individual living in the same home as the minor. At that time, Trooper Dakota Risner completed an interview with the minor and no disclosures were made.

On 8/14/2022 the adult male contacted Trooper Risner to report that more evidence was found to indicate that Ms. Shook was having a sexual relationship with the minor. Specifically, Trooper Risner was told that there were SnapChat conversations on the minor's phone between him and Ms. Shook indicating that they were engaged

in a sexual relationship. Trooper Risner reviewed the phone data, and no direct evidence was found to support that a sexual relationship was occurring. The adult male in the home reported that he believes a sexual relationship is occurring, because he found condoms in the minor's room, and he saw a SnapChat conversation in which Ms. Shook told the minor she was in love with him and wants to be with him.

On the same date, the Trooper Risner completed an interview with the minor. All of the details of that interview were redacted. Trooper Risner also interviewed an adult female living in the same home. This adult female reported that she found a conversation on the minor's SnapChat between the minor and Ms. Shook. In the conversation, he and Ms. Shook were discussing the size of his penis. Further, she found a picture of Ms. Shook and the minor kissing. The adult female asked the minor about what she found, and the minor admitted to having a sexual relationship with Ms. Shook. The minor reported that Ms. Shook would pick up the minor child at night to engage in sexual activity.

A forensic interview was completed with the minor child at the Child Advocacy Center (CAC) in September, but all of the details were redacted in the police report.

On 9/10/2022 Trooper Risner attempted to arrange an interview with Ms. Shook regarding the allegations, but she refused to cooperate with an interview. A felony warrant was issued in September, and Ms. Shook was arrested on 10/10/2022 for CSC 3<sup>rd</sup> degree.

On 12/1/2022 I completed phone contact with the office assistant to Hillsdale County Prosecutor Jamie Wisniewski. It was confirmed that Ms. Shook pled guilty to a CSC 4<sup>th</sup> degree with minor child aged 15.

On 12/1/2022 I confirmed that Ms. Shook was deemed ineligible in the Comprehensive Background Check System (CCBC). The CCBC is the child care background check program specifically for licensed child care providers in the State of Michigan. The system is used for any individual connected to a child care facility.

<b>APPLICABLE RULE</b>	
<b>MCL 722.115</b>	<b>License required; applicability; application; forms; investigations; on-site visit; issuance or renewal of license; investigation and certification of foster family home or group home; placement of children in foster family home, family group home, unlicensed residence, adult foster care family home, or adult foster care small group home; certification; criminal history check; "good moral character" defined.</b>
	(2) A person, partnership, firm, corporation, association, nongovernmental organization, or governmental organization, except for the department of health and human services or a local



	<p>county department of health and human services office, shall not establish or maintain a child care organization unless licensed by the department. Application for a license shall be made on forms provided, and in the manner prescribed, by the department. Before issuing or renewing a license, the department shall investigate the applicant's activities and proposed standards of care and shall make an on-site visit of the proposed or established organization. Except as otherwise provided in this subsection, if the department is satisfied as to the need for a child care organization, its financial stability, the applicant's good moral character, and that the services and facilities are conducive to the welfare of the children, the department shall issue or renew the license. If a county juvenile agency as defined in section 2 of the county juvenile agency act, 1998 PA 518, MCL 45.622, certifies to the department that it intends to contract with an applicant for a new license, the department shall issue or deny the license within 60 days after it receives a complete application as provided in section 5b.</p>
<b>ANALYSIS:</b>	Ms. Shook was arrested and pled guilty to a CSC 4 <sup>th</sup> degree with a 15 year old child making her ineligible and not conducive to the welfare of children.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

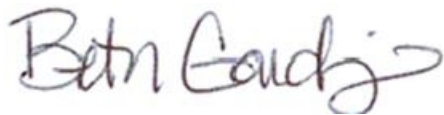
<b>APPLICABLE RULE</b>	
<b>MCL 722.115m</b>	<b>Child care center, group child care home, or family child care home; requirements for licensure.</b>
	<p><b>(13) As used in this section:</b></p> <p><b>(a) "Completed application" means an application complete on its face and submitted with any applicable fees as well as any other information, records, approval, security, or similar item required by law or rule from a local unit of government, a federal agency, a state department or agency of another state, or a private entity but not from another department or agency of this state. A completed application does not include a health inspection performed by a local health department.</b></p> <p><b>(b) "Conducive to the welfare of the children" means:</b></p> <p><b>(i) The service and facility comply with this act and the administrative rules promulgated under this act.</b></p> <p><b>(ii) The disposition, temperament, condition, and action of the applicant, licensee, licensee designee,</b></p>

	<b>program director, child care staff member, and member of the household promote the safety and well-being of the children served.</b>
<b>ANALYSIS:</b>	Ms. Shook was arrested and pled guilty to a CSC 4 <sup>th</sup> degree with a 15-year-old child making her ineligible and not conducive to the welfare of children.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

<b>APPLICABLE RULE</b>	
<b>R 400.8125</b>	<b>Staff; volunteer; requirements.</b>
	<b>(2) All staff and volunteers shall act in a manner that is conducive to the welfare of children.</b>
<b>ANALYSIS:</b>	Ms. Shook was arrested and pled guilty to a CSC 4 <sup>th</sup> with a 15-year-old child making her ineligible and not conducive to the welfare of children.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend no change in status to the license.



12/9/2022

Beth Gonding  
Licensing Consultant

Date

Approved By:

*Yolanda Sims*

12/9/2022

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Yolanda Sims  
Area Manager

Date

*Erika Bigelow*

12/15/2022

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Erika Bigelow  
Division Director

Date

*Emily Laidlaw*

12/29/2022

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Emily Laidlaw  
Bureau Director

Date