



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 25, 2019

Kathleen Conroy
Childtime Childcare, Inc.
3916 52nd Street SE
Kentwood, MI 49512

RE: License #: DC700393431
Childtime Learning Center
163 Panther Drive
Holland, MI 49424

Dear Ms. Conroy:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Arens".

Rachel Arens, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5074

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#: DC700393431

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (616) 796-6650

Licensee/Designee: Kathleen Conroy, Designee

Name of Facility: Childtime Learning Center

Facility Address: 163 Panther Drive
Holland, MI 49424

Facility Telephone #: (616) 796-6650

Original Issuance Date: 04/09/2018

Capacity: 88

Age Range: Ages Birth Thru 12 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
INFANT/TODDLER
FOOD SERVICE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/25/2019
 Date of Environmental Health Inspection: 03/16/2018
 Date of Fire Safety Inspection: 03/31/2018
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable: 11/01/2018

		No. of Records Reviewed
No. of children enrolled in care	80	10
No. of staff employed	20	7
No. of volunteers	0	0
No. of children present at time of inspection	68	
No. of staff present at time of inspection	17	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	68	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The entire building is approved, minus the laundry room, office space and kitchen.
 Approved Program Director: Kristen Leep
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8134 Hand washing.

(2) All staff and volunteers shall wash their hands at all of the following times:

(h) After handling animals and pets and cleaning cages.

A traveling petting zoo was visiting the center during my inspection, and several staff were observed to not wash their hands after touching animals outside and returning to the classroom.

R 400.8134 Hand washing.

(3) Staff and volunteers shall assure that children wash their hands at all of the following times:

(c) After handling animals and pets.

Staff in several classrooms did not ensure that children's hands were washed after returning inside from petting animals.

R 400.8152 Medication; administrative procedures.

(3) All medication shall be its original container, stored according to instructions, and clearly labeled for a named child.

A bottle of infant Tylenol that was being stored on the premises was not clearly labeled for a named child.

R 400.8152 Medication; administrative procedures.

(6) A caregiver shall give or apply any prescription or nonprescription medication according to the directions on the original container unless authorized by a written order of the child's physician.

A bottle of infant Tylenol being stored for a child who is 1 year of age did not have a doctor's note specifying appropriate dosage for the child's age and weight. The instructions on the medication stated, "under the age of 2, ask a doctor" for appropriate dosage.

R 400.8179 Program.

(6) A typical daily routine shall be posted in a place visible to parents.

The school age classroom did not have a daily routine posted.

R 400.8315 Food and equipment storage.

(1) Each refrigerator shall have an accurate working thermometer indicating a temperature 41 degrees Fahrenheit or below.

The two refrigerators in the kitchen were measuring around 50 degrees Fahrenheit. One of the refrigerators was accidentally left open overnight.

R 400.8350 Toilets; hand washing sinks.

(5) Hand washing sinks shall have warm running water not to exceed 120 degrees Fahrenheit.

The hand washing sinks at the center measured 130 degrees Fahrenheit at my inspection.

R 400.8380 Maintenance of premises.

(4) Floors, interior walls, and ceilings shall be kept in sound condition and good repair and shall be maintained in a clean condition.

Walls in the school age and pre k rooms had paint that was chipping. The ceiling vents in the school age room were full of dust and dust was streaking the ceiling around them. The floors and walls in the school age and pre K bathrooms were not being maintained in a clean condition. The pre K bathroom has a leak and water pools on the floor.

Technical Assistance was offered on the following items:

- 1) The sleeping mats in all classrooms are starting to become cracked at the edges and should be replaced.
- 2) The trash can on the playground was filled and overflowing with plastic water cups onto the ground. It should be emptied daily and the outside area should be checked daily for refuse and safety issues.
- 3) Sleeping mats are being stacked directly after sanitization, so that the next day they are still wet with residue when they are pulled back out for use. They should be cleaned and dried properly before storage.
- 4) The school age classroom was very chaotic, loud and overstimulating throughout the morning. Consultation was given on the need for appropriate programming, group size and supervision for this age group.

IV. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



06/25/2019

Rachel Arens
Licensing Consultant

Date