



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 21, 2019

Lesley Kelly
Childtime Childcare, Inc.
Suite 100
21333 Haggerty Road
Novi, MI 48375

RE: License #: DC500294561
Childtime Learning Center #0643
49143 Hayes
Shelby Twp, MI 48315

Dear Ms. Kelly:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "J. DeMuyne". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Jennifer DeMuyne, Licensing Consultant
Bureau of Community and Health Systems
4809 Clio Road
Flint, MI 48504
(586) 256-1005

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC500294561

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #:

Licensee/Designee: Lesley Kelly, Designee

Name of Facility: Childtime Learning Center #0643

Facility Address: 49143 Hayes
Shelby Twp, MI 48315

Facility Telephone #: (586) 532-7529

Original Issuance Date: 11/06/2008

Capacity: 164

Age Range: Ages Birth Thru 12 years

Program Components: TRANSPORTATION
INFANT/TODDLER
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/20/2019, 06/21/2019
 Date of Environmental Health Inspection: Pending
 Date of Fire Safety Inspection: 08/14/2017
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 03/31/2018

		No. of Records Reviewed
No. of children enrolled in care	100	25
No. of staff employed	19	19
No. of volunteers	0	0
No. of children present at time of inspection	84	
No. of staff present at time of inspection	17	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	84	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The facility is a stand alone building dedicated to child care. The only rooms not approved are the front office, kitchen and staff lounge.
 Approved Program Director: Lesley Kelly
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122 Lead caregiver qualifications; responsibilities.

(11) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center.

One lead caregiver did not have an official transcript for educational requirement verification.

R 400.8143 Children's records.

(2) Child information cards shall be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Twenty out of twenty five child information cards had not been updated annually at the time of inspection.

R 400.8170 Outdoor play area.

(13) The depth of the loose-fill surface material shall be restored to its required depth when it has moved or becomes otherwise compromised.

During the inspection I observed the playground area to several large areas of hard packed mulch and dirt underneath play structures.

R 400.8350 Toilets; hand washing sinks.

(4) Hand washing sinks for children shall be accessible to children by platform or installed at children's level.

The hand washing sinks in the Pre-K and preschool room were not made accessible to children. There was no platform or step for the children to use to be able to reach the sink.

R 400.8370 Light, ventilation, and screening.

(4) Windows and doors used for ventilation shall be supplied with screening of not less than 16 mesh, which shall be kept in

good repair. This subrule does not apply to child care programs operating in school buildings.

In the Toddler 1 room the window was opened and I observed a two-inch hole in the screen mesh allowing bugs into the room.

R 400.8520

Interior finishes.

(14) Combustible materials and decorations may be displayed on walls, not to exceed 20% of each wall in each room. Combustible materials and decorations suspended from or near the ceiling are prohibited.

In the school aged room there were construction paper rainbows hanging from the ceiling lights throughout the room.

During the inspection I observed that on June 20, 2019 lunch had been prepared by 10AM then left to sit until served at 11:15AM. I provided technical assistance about perishable foods and food preparation. Ms. Kelly remedied the situation and a new lunch was prepared for the children served at the correct time.

I also provided fire safety technical assistance regarding combustible items being posted on fire doors.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan I recommend the license be renewed.



6/21/19

Jennifer DeMuyneck
Licensing Consultant

Date