



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 1, 2019

Kathleen Conroy
Childtime Childcare, Inc.
3916 52nd Street
Kentwood, MI 49546

RE: License #: DC410294545
Childtime Learning Center #0636
1901 E. Paris
Kentwood, MI 49546

Dear Ms. Conroy:

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Arens".

Rachel Arens, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5074

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#: DC410294545

Licensee Name: Childtime Childcare, Inc.

Licensee Address: Suite 100
21333 Haggerty Road
Novi, MI 48375

Licensee Telephone #: (616) 975-1955

Licensee/Designee: Kathleen Conroy, Designee

Name of Facility: Childtime Learning Center #0636

Facility Address: 1901 E. Paris
Kentwood, MI 49546

Facility Telephone #: (616) 975-1955

Original Issuance Date: 09/29/2008

Capacity: 90

Age Range: Ages Birth Thru 12 years

Program Components: INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/29/2019
 Date of Environmental Health Inspection: 03/16/2019
 Date of Fire Safety Inspection: 03/12/2017
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 10/30/2008

		No. of Records Reviewed
No. of children enrolled in care	89	20
No. of staff employed	21	10
No. of volunteers	0	0
No. of children present at time of inspection	60	
No. of staff present at time of inspection	14	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	60	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The entire facility, minus the kitchen and offices, are approved as child use spaces.
 Approved Program Director: Tracy Vu
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8137 Diapering; toileting.

(7) Guidelines for diapering shall be posted in diapering areas.

The 2's bathroom did not have diapering guidelines posted.

R 400.8161 Emergency procedures.

(3) The plans required by subrule (1)(a) to (d) shall be posted in a place visible to staff and parents.

The center's natural or man-made disaster plan was not posted in a place visible to staff and parents.

R 400.8176 Sleeping equipment.

(1) All bedding and sleeping equipment shall be appropriate for the child; be clean, comfortable, and safe; and be in good repair.

Several sleeping cots in the preschool and PreK rooms were fraying and were not in good repair.

R 400.8176 Sleeping equipment.

(14) When sleeping equipment and bedding are stored, both of the following apply:
(b) Bedding shall not come in contact with other bedding.

In the preschool and PreK rooms, stored child bedding was in contact with other bedding.

R 400.8335 Food services and nutrition; provided by center.

(8) All of the following shall apply to milk:
(a) Containers shall be labeled with the date opened.

Center milk in the Infant 2, Toddler 1 and 2's classrooms were not labelled with the date opened.

R 400.8340 Food services and nutrition; provided by parents.

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply shall be covered and labeled with the child's first and last name and the date.

Breast milk being stored in the Infant 2 room was not labelled with the date.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



05/01/2019

Rachel Arens
Licensing Consultant

Date